

Littleton Light and Water Departments
Board of Commissioners
Meeting Minutes

May 27th, 2025

I. Present for Meeting

Commissioners: Joe Knox, Melissa Hebert, Ivan Pagacik, Dick Taylor, Scott Larsen

General Manager: Nick Lawler

Staff: Dave Ketchen, Sara Karr, Paul Denaro, Matt Silverman

Audience: Gerry Cavallo, Gerry Portante

Meeting called to order: 6:00 PM

Meeting Adjourned: 7:30 PM, Motion by Commissioner Knox, seconded by Commissioner Pagacik.

The Vote: 4-0

II. General

1. Pledge of Allegiance
2. 97 Mill Road
 - a. Gerry Cavallo requested from the Board of Commissioners to have access to 97 Mill Road for Trout Fishing. Gerry stated that Littleton is not currently known for trout fishing, but the area of Beaver Brook on Parlee property has potential for Trout fishing. Mass. Fisheries conducted a survey and confirmed trout presence even in late summer which is unusual for small streams. Currently, trout are stocked near the Great Road bridge and Mill Pond, but those areas have become more dangerous with it being heavily traveled.
 - b. Gerry stated if we can improve the area the State will stock Beaver Brook with trout. There are 3 requirements from the state for this to happen.
 - i. Public parking
 - ii. Access to the brook
 - iii. Adequate trout habit
 - c. Gerry stated if the Board agreed we could install parking for fishing signs, do a little work on the on the brook side of Parley to get rid of some of the invasives and there's still some buildings and items around the site that we could get rid of, and the trout habitats water quality is good enough for trout year round, but it could be improved by stabilizing the stream bank.
 - d. GM Nick Lawler asked if he had looked into any other Town owned land on the brook? Gerry said that stretch along Parley is very unique, and that it has a good elevation drop and the gravelly bottom. Which is why this area is especially attractive to us because the opposite side of the brook is heavily wooded so we would rather access the brook from the Light and Waters side.
 - e. Commissioner Larsen stated he likes the concept but there are concerns of entering the properties and managing that and with what we have for plans there. GM Nick Lawler stated there are other parcels that could better their idea.

- f. Commissioner Pagacik stated that this will be tough due to the operations we may be running at Parlee and we do not want the general public to be going in and out of the property.
 - g. The Board agreed that they do not want to have the public access to our site but we would support Gerry in exploring alternative access points on the opposite side of Beaver Brook or other land parcels in Town that wouldn't conflict with our operations and security.
- 3. Board Reorganization
 - a. At 6:35 p.m. On a motion by Commissioner Knox and seconded by Commissioner Larsen unanimously voted to appoint Ivan Pagacik as Chairman on the Board of Light and Water. The Roll Call Vote: Knox – Yes, Larsen – Yes, Taylor – Yes, Pagacik – Yes, Hebert – Yes.
 - b. At 6:35 p.m. On a motion made by Commissioner Larsen and seconded by Commissioner Taylor unanimously voted to appoint Joe Knox as Vice-Chairman on the Board of Light and Water. The Roll Call Vote: Knox – Yes, Larsen – Yes, Taylor – Yes, Pagacik – Yes, Hebert – Yes.
 - c. At 6:35 p.m. On a motion made by Commissioner Taylor and seconded by Commissioner Knox unanimously voted to appoint Melissa Hebert as Secretary/Clerk on the Board of Light and Water. The Roll Call Vote: Knox – Yes, Larsen – Yes, Taylor – Yes, Pagacik – Yes, Hebert – Yes.
- 4. Approve minutes from April 30th, 2025, on a motion made by Commissioner Knox and seconded by Commissioner Larsen, the Board approved the minutes from April 30th, 2025, The Vote: 5-0.
- 5. Public Input – None

III. Electric Light Department

- 1. 2025 Financials
 - a. The Board reviewed the 33% complete budget
 - b. Power Budget is a little high due to the winter months
 - c. In Lieu of Tax – The Board reviewed
 - d. Capital Budget – The Board reviewed
 - e. Cash Report – The Board reviewed
 - f. Rate of Return – Currently at 1.1%.
- 2. Capital Project Updates
 - a. Foster Street
 - i. Crews have been doing work on Sundays due to all the business being affected and we have finally completed the last outage.
 - b. Blood road
 - i. Going in front of Cons Com for the underground project and hopefully that should be good to go.
 - c. Fiber
 - i. We are still waiting to hear from MassDOT
 - d. Mock Accident

We held our mock accident two weeks ago and it went very well. We had LCTV film it for us.
- 3. GML Capital Call
 - a. There are two hydro plants up in New Hampshire and both facilities are net-metered which allow them to sell generation at favorable rates. Currently they are owned by a few

Seabrook engineers and businessman, and they are looking to sell. This would be a financial play for GML with the payback being 4-5 years and this lines up with our 2030 renewable goals.

- b. The plants would be owned and operated by GML. Commissioner Knox questioned how the credits come to us? GM Nick Lawler stated through a power purchase agreement, so if we needed energy and RECs, we would sign the PPA with GML and purchase those.
- c. Commissioner Knox asked to have a financial summary and projection document available before taking a vote.

IV. Water Department

1. FY25 Financials

- a. Budget – The Board reviewed the 83% complete budget.
- b. Capital Budget – The Board reviewed.
- c. Cash Report – The Board reviewed.

2. Capital Project Updates

- a. Boxborough Water Main
 - i. C Naughton is working behind the Amazon property on the new well.
 - ii. CJP continuing with the watermain infrastructure on the other side of 495. The leak was found on Whitcomb Ave and paving to begin in August.

V. Sewer Department

1. FY25 Financials

- a. Budget – The Board reviewed the 83% completed budget.
- b. Capital Budget – The Board reviewed.
- c. Cash Report – The Board reviewed.

2. Project Updates

- a. Revoli is back working on manholes, and the Sunday night excavation will begin shortly.
- b. 242 King Street looking to begin start up at the end of August.
- c. Weston and Sampson infiltration report should be ready by mid-May. LELWD is still working on researching another discharge sites.

VI. General Manager

1. General Manager Update

- a. June 18th GML dinner to go through the strategic plan at 5:00.

2. Next Meeting and Adjourn

- a. June 25th at 6:00pm

VII. Executive Session

- a. At 7:15 p.m. a motion was made by Commissioner Taylor and seconded by Commissioner Knox and unanimously voted by roll call to enter into Executive Session and not to reconvene in open session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. The Roll Call Vote: Knox – Yes, Larsen – Yes, Taylor – Yes, Pagacik – Yes, Hebert – Yes.