



Community Preservation Committee Littleton, Massachusetts

The CPC was established by Town Meeting in 2007. The CPC has the powers and responsibilities specified by Massachusetts General Law Chapter 44B, section 5(b), the Community Preservation Act.

Community Preservation Application for Funding

Date: _____

Project Title: _____

Name of Applicant: _____

Name of Organization: _____

Address: _____

Telephone: _____ Email: _____

CPA Category (check all that apply):

Open Space

Historic Preservation

Recreation

Community Housing

CPA Funding Requested: \$ _____ Total Project Cost: \$ _____

Please attach answers to the following questions. Include supporting materials as necessary.

1. **Project Description:** Please give a detailed project description, including specific objectives.
2. **Goals:** How does this project accomplish the goals of the Community Preservation Plan for Littleton? (See Guidelines for Project Submission for general criteria)
3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year project?
4. **Budget:** Please provide a full budget including the following information, as applicable.

(NOTE: CPA funds may not be used for maintenance):

- a. Total amount of the project cost, with itemization of major components.
- b. Additional funding sources. Please include those that are available, committed, or under consideration.
- c. Describe the basis for your budget and the sources of information you used.



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5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project?

Submit this form and accompanying materials to:

Community Preservation Committee
c/o Town Clerk Office
Town Offices
37 Shattuck Street
P.O. Box 1305
Littleton, MA 01460
978-540-2401
townclerk@littletonma.org

Please provide one paper copy as well as an electronic (pdf) file.