

## **Request for Determination of Applicability**

### **Mile-A-Minute and Porcelainberry Control**

**96 & 100 Great Road, Littleton, MA**

#### **Project Narrative**

**Existing Conditions:** The site is located at 96 & 100 Great Road (U03-69-0, U03-70-0). The spread of Mile-A-Minute and Porcelainberry present at this location appears to be limited, however, once access to the site is improved, there will be a better understanding of the extent of the spread. MDAR has conducted previous hand pulling on this site under a 2010 Determination of Applicability. This site is tributary to Nashoba Brook and upstream of an area that Westford Conservation has been managing Mile-A-Minute for over ten years.

**Resource Area Description and Goals:** Access to the area has become increasingly difficult by both native and non-native shrub and vine growth over the past years. The proposed work entails moving fallen logs for initial brush hog mowing of the area in order to provide access to the treatment area. Hand pulling of Mile-A-Minute and Porcelainberry will occur twice through the season. The site will also be used as a resource for the Weed Warriors program in order to educate the public about these two species. In the fall, the site will be evaluated for success and a report will be provided. Depending on the success of the hand pulling, Littleton Conservation Trust will consider whether future herbicide application is warranted to mitigate the spread of both species. By managing this area, we seek to control the spread of both species to other areas.

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## Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Wetlands

Littleton

City/Town

## WPA Form 1- Request for Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

### A. General Information

**Important:**

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Applicant:

Rick Findlay

Name

P.O. Box 594

Mailing Address

Littleton

City/Town

ricfin@comcast.net

E-Mail Address

MA

State

01460

Zip Code

Phone Number

Fax Number (if applicable)

2. Representative (if any):

Firm

Contact Name

E-Mail Address

Mailing Address

City/Town

State

Zip Code

Phone Number

Fax Number (if applicable)

### B. Determinations

1. I request the Littleton \_\_\_\_\_ make the following determination(s). Check any that apply:  
Conservation Commission

- a. whether the **area** depicted on plan(s) and/or map(s) referenced below is an area subject to jurisdiction of the Wetlands Protection Act.
- b. whether the **boundaries** of resource area(s) depicted on plan(s) and/or map(s) referenced below are accurately delineated.
- c. whether the **work** depicted on plan(s) referenced below is subject to the Wetlands Protection Act.
- d. whether the area and/or work depicted on plan(s) referenced below is subject to the jurisdiction of any **municipal wetlands ordinance or bylaw** of:

Littleton

Name of Municipality

- e. whether the following **scope of alternatives** is adequate for work in the Riverfront Area as depicted on referenced plan(s).



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### C. Project Description

1. a. Project Location (use maps and plans to identify the location of the area subject to this request):

96 & 100 Great Road

Littleton

Street Address

City/Town

U03

69-0, 70-0

Assessors Map/Plat Number

Parcel/Lot Number

- b. Area Description (use additional paper, if necessary):

SEE ATTACHED

- c. Plan and/or Map Reference(s):

Title

Date

Title

Date

Title

Date

2. a. Work Description (use additional paper and/or provide plan(s) of work, if necessary):

SEE ATTACHED



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### C. Project Description (cont.)

- b. Identify provisions of the Wetlands Protection Act or regulations which may exempt the applicant from having to file a Notice of Intent for all or part of the described work (use additional paper, if necessary).

None

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3. a. If this application is a Request for Determination of Scope of Alternatives for work in the Riverfront Area, indicate the one classification below that best describes the project.

- Single family house on a lot recorded on or before 8/1/96
- Single family house on a lot recorded after 8/1/96
- Expansion of an existing structure on a lot recorded after 8/1/96
- Project, other than a single family house or public project, where the applicant owned the lot before 8/7/96
- New agriculture or aquaculture project
- Public project where funds were appropriated prior to 8/7/96
- Project on a lot shown on an approved, definitive subdivision plan where there is a recorded deed restriction limiting total alteration of the Riverfront Area for the entire subdivision
- Residential subdivision; institutional, industrial, or commercial project
- Municipal project
- District, county, state, or federal government project
- Project required to evaluate off-site alternatives in more than one municipality in an Environmental Impact Report under MEPA or in an alternatives analysis pursuant to an application for a 404 permit from the U.S. Army Corps of Engineers or 401 Water Quality Certification from the Department of Environmental Protection.

- b. Provide evidence (e.g., record of date subdivision lot was recorded) supporting the classification above (use additional paper and/or attach appropriate documents, if necessary.)
- 
- 
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**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

Littleton  
City/Town

**WPA Form 1- Request for Determination of Applicability**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**D. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Request for Determination of Applicability and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge.

I further certify that the property owner, if different from the applicant, and the appropriate DEP Regional Office were sent a complete copy of this Request (including all appropriate documentation) simultaneously with the submittal of this Request to the Conservation Commission.

Failure by the applicant to send copies in a timely manner may result in dismissal of the Request for Determination of Applicability.

Name and address of the property owner:

Michael Levin

Name

100 Great Road P.O. Box 1291

Mailing Address

Littleton

City/Town

MA

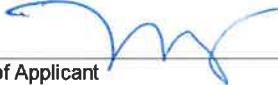
State

01460

Zip Code

Signatures:

I also understand that notification of this Request will be placed in a local newspaper at my expense in accordance with Section 10.05(3)(b)(1) of the Wetlands Protection Act regulations.

  
Signature of Applicant

March 16, 2023  
Date

  
Signature of Representative (if any)

Date



## Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Wetlands

# WPA Form 1- Request for Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Littleton  
City/Town

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Failure by the applicant to send copies in a timely manner may result in dismissal of the Request for Determination of Applicability.

Name and address of the property owner:

Ahlaam Endrawos

Name

96 Great Road

Mailing Address

Littleton

City/Town

MA

State

01460

Zip Code

Signatures:

I also understand that notification of this Request will be placed in a local newspaper at my expense in accordance with Section 10.05(3)(b)(1) of the Wetlands Protection Act regulations.

  
Signature of Applicant

  
Date

Signature of Representative (if any)

Date

Property Owner Acknowledgement Form

I Ahlam Endrawos (name of property owner) acknowledge that Littleton Conservation Trust (name of applicant) will be filing a Request for Determination of Applicability for Mile-A-Minute and Porcelainberry Control (project description) at 96 Great Rd, Littleton (property address).

Signature of Property Owner

Date 03/15/2023

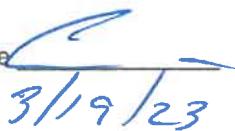
Property Owner Acknowledgement Form

I Michael Levin (name of property owner) acknowledge that Littleton Conservation Trust (name of applicant) will be filing a Request for Determination of Applicability for Mile-A-Minute and Porcelainberry Control (project description) at 100 Great Road, Littleton MA (property address).

Signature of Property Owner



Date



**Attachment A: SuAsCo CISMA Grant Application & Project Description**



## SuAsCo CISMA Project Proposal Application – 2023

**Organization Name:** Littleton Conservation Trust

**Total Funding Request:** \$ 1,440

**Total Project Cost :** \$ 1,752

**Has your organization ever received CISMA Grant Funds:** Yes No

**If Yes, When** \_\_\_\_\_

**Project Name:** Littleton Porcelain Berry and Mile-a-Minute Control

**Contact Person:** Rick Findlay

**Title:** Littleton Conservation Trust Vice President

**Address:** PO Box 594

**Town:** Littleton

Littleton, MA 01460

**Email address:** [ricfin@comcast.net](mailto:ricfin@comcast.net)

**Telephone:** 978-486-4031

**Proposal Information:** Applications should be no more than 2 pages plus budget. Letters of support and additional pertinent materials may be included, though not required, in the application submittal. Please submit the application and supporting materials in either a text (e.g. Microsoft Word) or PDF file to Kristin O'Brien ([kobrien@svtweb.org](mailto:kobrien@svtweb.org)) with the subject "SuAsCo CISMA Grant Application".

**Specific Project Goals:** Project goal is to (1) make the area dominated with porcelain berry (PB) and mile-a-minute (MAM) readily accessible for volunteers to perform hand pulling and cutting and (2) allow for future possible mowing of the area

**How the Project Meets RSC Goals:** Both of these species are identified as watershed-wide early detection species, and the application of herbicides will provide continued data for investigations on how to manage these species. The MA Department of Agricultural Resource has done initial pulling on the site under a 2010 Determination of Applicability. The site is tributary to Nashoba Brook and upstream of an area where the Westford Conservation Trust (WCT) has been managing MAM for over 10 years. In controlling these species we seek to minimize their spread to other areas and specifically towards the WCT management area.

**Site Description and Context:** The site is generally located between 96 and 100 Great Road (see attached maps). The site used to be more open, but the shrubby and vine growth (both native and non-native) as well as tree falls have made it increasingly difficult to access the PB and MAM. To date the spread appears to be relatively limited but once we have better access to the site we can assess any further spread in the immediate area.

**Description of Proposed Methods for Invasive Plant Control:** [include tasks and deliverables, timeline by task, start date, date of completion and submission of deliverable]

**Task 1. Permitting.** This effort will start as soon as the grant is awarded so that work can then begin as soon as the season allows. This will include an existing conditions description of the site for future reference.

**Task 2. Access mowing.** The area will be cleared to allow access to the site and, if necessary, to allow future mowing if no other control appears feasible.

**Task 3. Hand Pulling.** Hand pulling of MAM and PB will occur two times over the season, as has been occurring in the past as well as ongoing cutting or removal of the entwining species (mostly multiflora rose). Once the access is cleared, this site would be a good opportunity for the Weed Warriors to see and learn about these two species.

**Task 4. Project summary and education.** In the fall, the site will be revisited to determine success. A report will be provided.

**Future task. Herbicide application.** Depending on the success of hand pulling once access has been provided, LCT will consider if future herbicide application for the PB is warranted. We have received a proposal from Land Stewardship Inc (\$3,100) for this work, but determined that it makes more sense to continue with hand pulling once we have access.

**Description of how the site will be monitored and evaluated for success:**

During Task 1 the existing conditions will be described and photographic/data collection points established. Qualitative descriptions of the extent and density of the PB and MAM will be provided, if the season does not allow for this during permitting, this part of Task 1 will be completed before Task 2 starts. Specific note will be made of condition of the PB and MAM (ie, size of vine, presence of seedlings/young growth etc)

**If Educational, describe work to be completed and how the project will help educate others:**

Inclusion of Weed Warriors in the pulling events will help educate them on these species, their identification and management techniques.

**Who is the target audience for educational materials:**

Other groups struggling with the PB and MAM; the Littleton Weed Warriors.

**Littleton Porcelain Berry and Mile-a-Minute Control**

<u>Task</u>	<u>Funding</u>	<u>Expenses</u>	<u>Explanation of Expenses</u>	<u>Comment</u>
1. Permitting	In-kind	\$120 \$72	Conservation Agent preparation of RDA; assume \$30/hr at 4 hours  Abutter notification mailing costs (assume 9)	
	CISMA	\$110 \$275	MAWPA Filing Fee  Public Notice	Assumes local filing fee waived
2. Mechanical Control	CISMA	\$1,055	Landmark for brush hog and clearing access	
3. Hand Pulling	In- Kind	\$90	\$15 x 6 hr	LCT and Weed Warriors; 3 people x 2 times a year x 1 hour
4. Education	In-kind	\$30	\$15 x 2 hr	LCT

**TOTAL: CISMA \$ 1440\_\_\_\_\_**

**In-Kind: \$ 312\_\_\_\_\_**

**Dense plant growth has made pulling in recent years less successful**



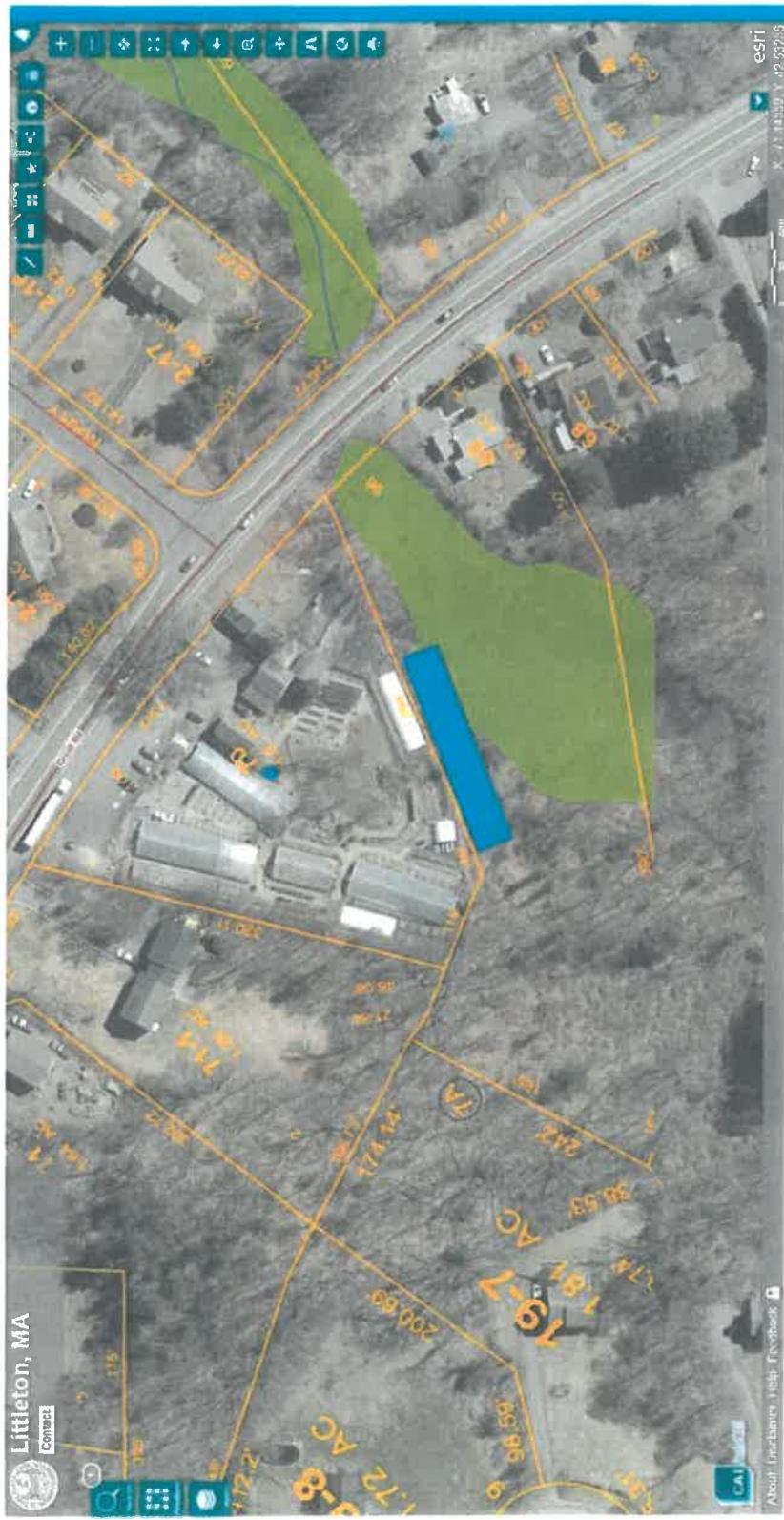
**Due to difficulty of access, porcelain berry is going to seed before we can get to it.**



FIGURE 1. APPROXIMATE LOCATION IN WATERSHED



**FIGURE 2. APPROXIMATE LOCATION Porcelain Berry and Mile-a-Minute**



## Introduction



Dear ,

We would like to start by thanking you for the opportunity to present this proposal to you. At Landmark Maintenance & Construction, we pride ourselves on providing a high level of service, and we look forward to demonstrating that to you.

Please take a moment to review the included information regarding our credentials, our insurance and contact info, the scope of the work discussed and finally a quote. In this packet of information you can accept the quote at any time simply by clicking the "Accept" button at the top of this page. However, if you have any questions please don't hesitate to call us, and we will be happy to answer any questions you may have.

Sincerely,

Carl Rivenburg  
Landmark Maintenance & Construction, Inc.  
978-952-6505

**◀ Proposal****Presented To:**

Littleton Conservation Trust  
PO Box 594  
Littleton, MA 01460  
agreen@littletonma.org  
ricfin@comcast.net

**Service Location:**

PO Box 594  
Littleton, MA 01460

**Description****Amount****Brush mower**

\$685.00 to \$1,055.00

\$600.00 for the first 2 hours and \$185.00 for each additional hour.

I expect we can complete this project in about 4 hours. The price range quoted is for 3-5 hours.

Any work over and above the brush mowing, such as moving logs etc. may add time.

Property location Great Road, across from Mary Shepard Road.



LANDMAI-01

JMAYER

DATE (MM/DD/YYYY)  
3/22/2021

## CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER

Gallant Insurance Agency, Inc.  
199 Great Road  
Acton, MA 01720

## INSURED

Landmark Maintenance & Construction Inc  
28 White Street  
Littleton, MA 01460

## CONTACT NAME

PHONE (A/C, No, Ext): (978) 263-3500  
E-MAIL ADDRESS: info@gallantins.com

FAX (A/C, No):

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Ohio Security Insurance Company

24082

INSURER B: Safety Indemnity Co.

33618

INSURER C: Ohio Casualty Insurance Co

INSURER D: Associated Employers Ins Co

INSURER E:

INSURER F:

## COVERAGEs

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR <sup>1</sup> LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF MM/DD/YYYY	POLICY EXP MM/DD/YYYY	LIMITS
A <input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE <input checked="" type="checkbox"/>	OCCUR <input checked="" type="checkbox"/>	BKS55345367	11/27/2020	11/27/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	POLICY <input checked="" type="checkbox"/>	PROJECT <input checked="" type="checkbox"/>	LOC <input checked="" type="checkbox"/>			
	OTHER:					\$
B	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/>	X SCHEDULED AUTOS <input checked="" type="checkbox"/>	1600135	7/2/2020	7/2/2021	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	X HIRED AUTOS ONLY <input checked="" type="checkbox"/>	X NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/>				\$
C <input checked="" type="checkbox"/>	UMBRELLA LIAB	X OCCUR				EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	EXCESS LIAB	CLAIMS-MADE	USO55345367	11/27/2020	11/27/2021	\$
	DED <input checked="" type="checkbox"/>	RETENTION \$ 10,000				\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N <input checked="" type="checkbox"/>	WCC500-50085555	10/5/2020	10/5/2021	X PER STATUTE   OTH- E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## AUTHORIZED REPRESENTATIVE

Landmark Maintenance & Construction Inc  
\*\* FOR RECORD PURPOSES ONLY \*\*



LANDMAI-01

JMAYER

DATE (MM/DD/YYYY)  
4/5/2022

## CERTIFICATE OF LIABILITY INSURANCE

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199 Great Road  
Acton, MA 01720

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	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC					
	OTHER:					
B <input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ex accident) \$ 1,000,000
	ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS		1600135	7/2/2021	7/2/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	X HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					
C <input checked="" type="checkbox"/>	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR					EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	EXCESS LIAB CLAIMS-MADE		USO55345367	11/27/2021	11/27/2022	
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000					
D <input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N N/A	WCC500-5008555	10/5/2021	10/5/2022	X PER STATUTE OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					

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## AUTHORIZED REPRESENTATIVE

Landmark Maintenance & Construction Inc  
\*\* FOR RECORD PURPOSES ONLY \*\*

## ◀ Terms of Service



### Terms of Service

**Communication:** All requests, questions or service changes should be made with the office in order to allow us to make note of them on your account, and to clearly relay any information to all our work crews.

**Scheduling:** Our mowing season runs from approximately May 1st to October 31st. All mowing services are scheduled on a weekly recurring schedule. We do not schedule bi-weekly lawn mowing. The schedule may be adjusted at our discretion due to weekday holidays, weather conditions or other unforeseen circumstances. If your scheduled service is postponed or interrupted by inclement weather it will be completed as soon as possible.

**Pricing method:** Lawn mowing prices are simplified for billing purposes and are determined as an average value for the amount of work done in a year assuming a property will be cut every week during the mowing season. For example, even though a mowing service will remain consistently priced, a lawn will typically take less time to complete in the summer due to drier conditions and slower growth than it will in the spring when lawns are damp, grow faster and require more care and effort in order to complete. This means in order to keep prices constant throughout the year, we effectively take a margin loss in the spring and fall, while during the summer we achieve a margin that makes up for these losses. If a lawn is skipped, at any point, a service charge will be assessed in order to account for this loss. We reserve the right to adjust prices as necessary due to unforeseen circumstances or changes to the quoted scope.

**Neglected or Excessive Lawns:** Lawns that cannot be completed in a typical manner due to neglect or excessive growth may be charged an additional fee. Also, the service may be rescheduled or canceled at our discretion.

**Irrigation:** Irrigation should not be completed the night before or on your scheduled service day prior to service completion. We will not skip a property because of wet conditions due to irrigation, and if a lawn is irrigated before mowing it may result in a cut of inferior quality and if done repeatedly may damage the lawn. We may skip part or all of your service if irrigation has caused unsafe mowing conditions.

**Inaccessible Areas:** Any service area that is deemed inaccessible by our crews will not be completed. If our crews arrive at a property and deem part of it to be inaccessible, the cause will be noted and a service fee will be charged. Some examples of inaccessible yards include locked or broken gates, running irrigation, home maintenance or improvement projects, parties, pesticide flagging, downed limbs, and outdoor pets.

**Rescheduling:** Any requests for rescheduling should be communicated to the office by email or phone by 4:00 PM on the business day prior to regular service. If you request that we reschedule at the time of service, or if we can't complete the service for any of the reasons previously listed we may still charge a fee. If possible we will accommodate rescheduling requests, but we do so at our discretion and make no guarantees. We reserve the right to change our schedule at any time in order to create a more efficient route.

**Hazards and Damage:** Hazards are any of the following located within the area to be serviced: Hoses, cables, rope, clotheslines, cords and wiring, dog runs, toys, bird baths, bird houses, downspouts, construction debris, holiday/yard decorations, valve covers, plastic pools, exposed wiring or components/pipes/conduits that are intended to be buried, incorrectly installed irrigation, and any other obscured or unknown item or danger that is not clearly marked. We will not be responsible for any damage done to or caused by any hazards left within the area to be serviced. Please contact the office in order to make any changes to the area of your lawn you'd like serviced. Any damage you believe has been caused by the work crew should be reported to the office within 24 hours of the service. We will review any damage and if it was caused by our crews or equipment, we will repair or arrange to have it repaired. We will not be responsible for repairs completed prior to proper notification and discussion.

**Fuel:** A modest surcharge may be assessed if fuel prices increase..

**Late Payment:** All past due accounts will be subject to a late fee and charged 1.5% per month.

**Pets:** Pets should be kept inside during service, and all runs and gates should be checked to make sure they were properly secured before letting any pets back outside.

**◀ In Closing**

**Thanks for reviewing this proposal . We value our customers, and we'll provide you a high quality of service. Please don't hesitate to contact us. You can call us at 978-952-6505, reply to the email which has this proposal link in it, or send an email directly to [Carl@landmarkmnc.com](mailto:Carl@landmarkmnc.com).**

Thank you for the opportunity to present this proposal and pricing to you.

Best Regards,

Carl Rivenburg  
Landmark Maintenance & Construction, Inc.  
978-952-6505  
[Carl@landmarkmnc.com](mailto:Carl@landmarkmnc.com)

## **Attachment B: Abutter Information**

## NOTIFICATION TO ABUTTERS

### Request for Determination of Applicability

*Under Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and mailed, certified mail return receipt requested, to all abutters at their mailing addresses shown on the most recent Town Assessor's records as well as the owner (if not applicant).*

In accordance with the Littleton Wetlands Protection ByLaw Chapter 171-2D, you are hereby notified of a public meeting on the matter described below:

- A. The applicant has filed a Request for Determination of Applicability with the Littleton Conservation Commission for work in an area subject to protection under the Massachusetts Wetlands Protection Act and Littleton Wetlands Protection ByLaw.
- B. The name of the applicant is Littleton Conservation Trust.
- C. The address of the land where the activity is proposed is 96 Great Road & 100 Great Road.
- D. The work proposed is Mile-A-Minute and Porcelainberry Invasive Species Control.
  
- E. Copies of the Request for Determination of Applicability may be examined at the Conservation Commission office at 37 Shattuck Street, Room 303 Monday through Thursday; 9:00 – 1:00 (please call first to ensure the Conservation Coordinator is available and not out on site visits). The office phone number is 978-540-2428.
- F. Copies of the Request for Determination of Applicability may be obtained from (check one) the X applicant or        the applicant's representative by calling 978-486-4031 during the following times: 9:00am-5:00pm.
- G. The public hearing will be held on 04-04-2023. Information regarding the date, time and place of the public meeting may be obtained from (check one) the X applicant or        the applicant's representative by calling 978-486-4031 during the following times: 9:00am-5:00pm.
- H. Notice of the public meeting, including date, time and place, will be published at least five business days in advance in a paper of local circulation, and will be posted at Town Hall at least 48 hours in advance of the meeting.

You may contact to Littleton Conservation Commission (978-540-2428) or the Massachusetts Department of Environmental Protection/ Central Region (508-792-7650 at 8 New Bond Street, Worcester, MA 01606) for information about this application



**TOWN OF LITTLETON  
BOARD OF ASSESSORS**

P.O. BOX 1305  
LITTLETON, MA 01460  
(978) 540-2410  
FAX: (978) 952-2321

Date: March 15, 2023

Re: Certified List of Abutters Conservation Commission

Applicant: Littleton Conservation Department

Name of Firm:

Mailing Address 37 Shattuck Street P.O. Box 1305

**Subject Parcel Location: 100 Great Road, 96 Great Road**

**Subject Parcel No.: U03-70-0, U03-69-0**

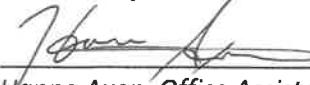
**Subject Owner Name: Michael Levin, Saleem Endrawos**

M.G.L. Chapter 131: Section 40 ..... "Any person filing a notice of intention with a conservation commission shall at the same time give written notification thereof, by delivery in hand or certified mail, return receipt requested, to all abutters within one hundred feet of the property line of the land where the activity is proposed, but not limited to, owners of land directly opposite said proposed activity on any public or private street or way, and in another municipality or across a body of water. When a notice of intent proposes activities on land under water bodies and waterways or on a tract of land greater than 50 acres, written notification shall be given to all abutters within 100 feet of the proposed project site. For the purposes of this action, "project site" shall mean lands where the following activities are proposed to take place: dredging, excavating, filling, grading, the erection, reconstruction or expansion of a building or structure, the driving of pilings, the construction or improvement of roads or other ways and the installation of drainage, sewerage and water systems, and "land under water bodies and waterways" shall mean the bottom of, or land under, the surface of the ocean or an estuary, creek, river stream, pond or lake. When a notice of intent proposes activity on a linear shaped project site longer than 1,000 feet in length, notification shall be given to all abutters within 1,000 feet of the proposed project site. If the linear project site takes place wholly within an easement through another person's land, notice shall also be given to the landowner. Said notification shall be at the applicant's expense, and shall state where copies of the notice of intention may be examined and obtained and where information regarding the date, time and place of the public hearing may be obtained. Proof of such notification, with a copy of the notice mailed or delivered, shall be filed with the conservation commission." .....

**I hereby certify the attached list of abutter (s) as stated in the M.G.L. Chapter 131, Section 40.**

Number of Abutter(s) 14 including the subject parcels + 1 Applicant Requesting Abutter's List

**Certified by:**

  
\_\_\_\_\_  
Hanna Axon, Office Assistant

OFF BROOK LN	R03 19 36	96 GREAT RD	U03 69 0
LITTLETON/ESTATES LTD PRTNRSHP	LUC: 132	ENDRAWOS AHLAM SALEEM	LUC: 101
RONALD H. ORLEANS		96 GREAT RD	
80 FRONT ST SUITE 21		LITTLETON, MA 01460	
SCITUATE, MA 02066			
5 BROOK LN	R03 19 6	100 GREAT RD	U03 70 0
	LUC: 101		LUC: 325
MACKERSIE DAVID		LEVIN MICHAEL TRUSTEE OF	
NOZ TRACEY A		BONSAI WEST REALTY TRUST	
5 BROOK LANE		PO BOX 1291	
LITTLETON, MA 01460		LITTLETON, MA 01460	
7 BROOK LN	R03 19 7	108 GREAT RD	U03 71 1
	LUC: 101		LUC: 101
ANDERSON STEPHEN A		MCCUTCHEON JR. RICHARD H	
POKLEMBIA-ANDERSON DEBRA		MORANCIE KAREN A	
7 BROOK LANE		108 GREAT RD	
LITTLETON, MA 01460		LITTLETON, MA 01460	
107 GREAT RD	U03 1 0	111 GREAT RD	U04 18 0
	LUC: 101		LUC: 101
STIMPSON MARK D		COMEAU DENNIS M	
STIMPSON HEATHER A		DAVID KARA L	
107 GREAT ROAD		111 GREAT RD	
LITTLETON, MA 01460		LITTLETON, MA 01460	
GREAT RD	U03 2 0		
	LUC: 930		
LITTLETON TOWN OF			
P.O. BOX 1305			
LITTLETON, MA 01460			
2 MARY SHEPHERD RD	U03 2 1		
	LUC: 101		
TOOMEY JOHN D			
TOOMEY RENEE M			
2 MARY SHEPHERD RD			
LITTLETON, MA 01460			
1 MARY SHEPHERD RD	U03 2 17		
	LUC: 101		
KUMAR RAKESH			
KUMAR SHRUTI			
1 MARY SHEPHERD ROAD			
LITTLETON, MA 01460			
93 GREAT RD	U03 3 0		
	LUC: 101		
DOUCETTE DIANE,GIANNETTA BRUCE			
NAPOLI DORIS,TRS OF 93 GREAT			
93 GREAT RD			
LITTLETON, MA 01460			
88 GREAT RD	U03 67 0		
	LUC: 101		
CARPENITO NINA A			
88 GREAT RD			
LITTLETON, MA 01460			
92 GREAT RD	U03 68 0		
	LUC: 101		
NAPOLI ROBERT L+DORIS B TRS OF			
NAPOLI FAMILY TRUST			
92 GREAT RD			
LITTLETON, MA 01460			

## AFFIDAVIT OF SERVICE

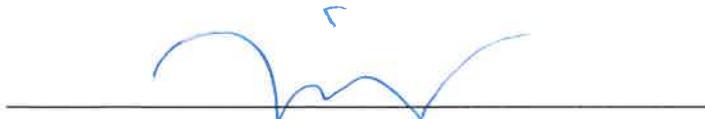
### Request for Determination of Applicability

*Under Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and submitted with the Request for Determination of Applicability.*

I, Littleton Conservation Trust \_\_\_\_\_ (name of applicant or representative) certify under the pains and penalties of perjury that on 3/16/23 (date) I gave notification to abutters in compliance with the Littleton Wetlands ByLaw 171-2.D in connection with the following matter:

A Request for Determination of Applicability filed under the Massachusetts Wetlands Protection Act and Littleton Wetlands Protection ByLaw by Littleton Conservation Trust \_\_\_\_\_ (name of applicant) with the Littleton Conservation Commission on 3/22/23 (date) for the property located at 96 & 100 Great Road \_\_\_\_\_ (address of land where work is proposed).

The list of abutters with their addresses and a copy of the Notification Abutter form as sent to the abutters is attached to this Affidavit of Service.



Name

3/16/23

Date