

General Information

What authority does the Board of Appeals have?

The Board of Appeals obtains its authority under the Massachusetts General Laws Chapter 40A §14 and the Town of Littleton's Zoning By-law 173-6 to hear and decide appeals, to hear and decide applications for Chapter 40A special permits, and to hear and decide petitions for variances. The Board of Appeals also hears and decides applications for special permits for low and moderate income housing under Massachusetts General Laws Chapter 40B Sections 20, 21, 22, and 23.

What is an Appeal?

Pursuant to Massachusetts General Laws Chapter 40A §8 and Littleton Zoning By-law 173-6 B(3) and 173-6 B(5) the Board of Appeals hears and decides appeals by any person aggrieved by any written order or decision of the Zoning Enforcement Officer or other administrative official, in violation of any provision of Massachusetts General Laws Chapter 40A or the Littleton Zoning By-laws. Building permits withheld by the Building Commissioner acting under MGL C. 41, §81Y as a means of enforcing the Subdivision Control Law 152 will also be heard by the Board of Appeals. Action taken by the Building Commissioner acting under the Code of Littleton Chapter 152 will also be heard by the Board of Appeals. If the Zoning Enforcement Officer or other administrative official does not issue a written order or decision, the Board of Appeals will not hear the appeal. Appeals from the written decisions of the Zoning Enforcement Officer or other administrative official must be filed with the Office of the Town Clerk pursuant to Massachusetts General Laws Chapter 40A Section 15 within thirty (30) days from the date of the written order or decision which is being appealed. Failure to file a timely appeal is fatal.

What is a Chapter 40A Special Permit?

Certain uses of property are permitted as a matter of right. However, the Littleton Zoning By-laws provide that other uses are not allowed in certain zoning districts, and that specific types of uses shall only be permitted in specified zoning districts upon the issuance of a Special Permit from the Board of Appeals pursuant to Massachusetts General Laws Chapter 40A §9, 9A, and 9B. Special Permits may be issued only for uses which are in harmony with the general purpose and intent of the By-law, and may be subject to general or specific provisions set forth therein, and such permits may also impose conditions, safeguards and limitations on time or use. A Special Permit application is accompanied by plans or specifications detailing the work to be undertaken, the plans and specifications become conditions of the issuance of the permit. Therefore, once a Special Permit is granted, modification of the plans or specifications requires as a prerequisite, modification of the Special Permit through the filing of a successive Special Permit application. No building permit may be issued by the Building Commissioner for a use or structure that requires a Special Permit until 1) a Special Permit has been granted by the Board of Appeals, 2) the expiration of the twenty (20) day appeal period pursuant to Massachusetts General Laws Chapter 40A Section 11, and 3) the Special Permit has been recorded at the Registry of Deeds from the Town Clerk prior to issuance of a building permit. Commissioner shall require proof of recording at the Registry of Deeds from the Town Clerk prior to issuance of a building permit. No party is entitled "as a matter of right" to a Special Permit. The Board of Appeals, in the proper exercise of its discretion, is free to deny a Special Permit even if the facts show that such a permit could be lawfully granted. Special Permits 40A shall lapse 24 months following the granting unless substantial use or construction has commenced.

What is a Chapter 40B Special Permit?

Chapter 40B is a state statute, which enables local Boards of Appeals to approve affordable housing developments under flexible rules if at least 25% of the units have long-term affordability restrictions. Also known as the Comprehensive Permit Law, Chapter 40B was enacted in 1969 to help address the shortage of affordable housing statewide by reducing unnecessary barriers created by local approval processes, local zoning, and other restrictions. Its goal is to encourage the production of affordable housing in all communities throughout the Commonwealth. Special Permits 40B shall lapse 3 years from the date the permit becomes final unless construction authorized by a comprehensive permit has begun, or unless specifically noted otherwise in the permit by the Board of Appeals.

What is a Variance?

A Variance is a waiver of the zoning rules adopted by the Citizens of Littleton at Town Meeting. A Variance may be granted pursuant to the Littleton Zoning By-laws and Massachusetts General Laws Chapter 40A Section 10. Accordingly, it is only in rare instances and under exceptional circumstances that relaxation of the general restrictions established by the Zoning By-laws are permitted. A Variance is distinguished from a Special Permit. The Variance is used to authorize an otherwise prohibited use or to loosen dimensional requirements otherwise applicable to a structure. No person has a right to a Variance. Variance of "use" is almost never granted by the Board of Appeals. Variance of "dimensional" requirements is granted in rare occasions. The Board of Appeals has no discretion to grant a Variance unless the petitioner provides evidence, and that the Board of Appeals determines that, owing to circumstances relating to the lot conditions, shape, or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the ordinance or by-law would involve substantial hardship, financial or otherwise, to the petitioner or appellant, and that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of such ordinance or by-law. Even if the Board of Appeals finds that such hardship exists, it may exercise its discretion and not grant a Variance. No building permit may be issued by the Building Commissioner for a use or structure that requires a Variance until 1) a Variance has been granted by the Board of Appeals, 2) the expiration of the twenty (20) day appeal period pursuant to Massachusetts General Laws Chapter 40A Section 11, and 3) the Variance has been recorded at the Registry of Deeds from the Town Clerk prior to issuance of a building permit. The Building Commissioner shall require proof of recording at the Registry of Deeds from the Town Clerk prior to issuance of a building permit. Rights authorized by a Variance must be exercised within 1 year of granting, or said variance shall lapse.

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TOWN OF LITTLETON BOARD OF APPEALS

37 Shattuck Street
P.O. Box 1305
Littleton, MA 01460
Tel: 978-540-2420



APPLICATION FOR PUBLIC HEARING

Pursuant to MGL Chapter 40A, 40B and 41 and the Littleton Zoning Bylaws

TOWN USE ONLY

Received by the Town Clerk Office

12/14/2018

The filing is not official until stamped by the Town Clerk

Filing Fee paid: \$ 275.00 Check # 1296

Pursuant to the provisions of Chapter 40, §67 of the Massachusetts General Laws as adopted by Town Meeting 2003, this document must be signed by the Tax Collector verifying payment of taxes.

Deborah R. Dickson
Signature of Tax Collector

The undersigned hereby submits this petition for the following action (check all that apply):

- ☐ Appeal of Decision of Building Inspector or other administrative official (see page 2)
- ☐ Special Permit (40A) (see page 2)
- ☒ Variance (see page 3)
- ☐ Comprehensive Permit (40B) Complete additional application (see page 2)

Deborah R. Dickson
Signature of Tax Collector

12/13/18

PETITIONER: Signature of Petitioner: *Maureen Nussdorfer*
Theodore & Maureen Nussdorfer of Boston
Minuteman Campground
264 Aver Road
Littleton, MA 01460
Town, State, Zip

Phone # 978-501-3411
Email info@minutemancampground.com

Deed Reference: Bk 50576 Page 223

PROPERTY OWNER: Include authorization of Owner for Petitioner to represent Owner, if unsigned

Signature _____ Date _____ Phone # _____

Print Name (if different from petitioner) _____ Email _____

Address (if different from petitioner) _____

ASSESSOR MAP & PARCEL NUMBER U45 Parcel 8

ZONING DISTRICT: ☒ VC ☐ IA ☐ IB (Circle all that apply)

Check box if applicable
☐ AQUIFER DISTRICT
☒ WATER RESOURCE DISTRICT

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Appeal

Under MGL c. 40A § 8

The undersigned hereby appeals a written order or decision of the Building Commissioner / Zoning Officer or other administrative official alleged to be in violation of the provisions of MGL c. 40A or the Zoning By-laws to the Board of Appeals for the Town of Littleton.

1. From what Town Official or Board is the appeal being sought?

Handwritten: Attach copies of written order or decision under appeal

Administrative Official

Date of order / decision

2. Which statute or Zoning Bylaw do you rely for your appeal?

MGL c. 40A §

Zoning Bylaw §

You may also consider whether you qualify for relief under any other authority of the Board to grant a Special Permit or Variance.

3. I hereby certify that I have read the Board of Appeals Instructions for Appellants and that the statements within my appeal and attachments are true and accurate to the best of my knowledge and belief.

Signature

Print name

Special Permit 40A

Under MGL c. 40A § 9

The undersigned hereby petitions the Board of Appeals for the Town of Littleton to grant a Special Permit for the reasons hereinafter set forth and in accordance with the applicable provisions of the Zoning By-law.

1. Special Permits are expressly permitted in the Zoning Bylaws. Which Zoning Bylaw section do you rely for your appeal?

Zoning Bylaw §

2. Why are you applying for a Special Permit? Attach a written statement that specifically describes existing conditions and your objectives, along with necessary exhibits as listed in the filing instructions. *You may also consider whether you qualify for relief under any other authority of the Board to grant a variance.*

3. I hereby certify that I have read the Board of Appeals Instructions for petitioners and that the statements within my petition and attachments are true and accurate to the best of my knowledge and belief.

Signature

Print Name

Special Permit 40B

Under MGL c. 40B

See supplemental instructions: Littleton Zoning Board of Appeals Rules for the Issuance of a Comprehensive Permit under M.G.L. c. 40B

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Variance

Under MGL c. 40A § 10

The undersigned hereby petitions the Board of Appeals for the Town of Littleton to vary, in the manner and for the reasons hereinafter set forth, the applicable provisions of the Zoning By-law.

1. Specifically, from what Zoning bylaw section are you seeking relief? **173-26 Use Regulation Schedule**

2. Why are you seeking relief from a literal enforcement of this Zoning Bylaw?

Attach a written statement that specifically describes existing conditions and your objectives, along with plans, specifications, certified plot plan and any documentation necessary to support your request.

3. Show evidence that you meet the minimum requirements of a variance under section 173-6 B (2) of the Littleton Zoning Bylaws.

Attach a written statement which specifically includes why, owing to conditions (soil, shape, or topography) especially affecting the premises, but not affecting generally the zoning district in which it is located, a literal enforcement of the Zoning By-law would result in a substantial hardship to you. Applicant must clearly demonstrate the lack of alternative remedies.

4. I hereby certify that I have read the Board of Appeals Instructions for petitioners and that the statements within my petition and attachments are true and accurate to the best of my knowledge and belief.

John W. Gough

Signature

James D. Gough

Print name

Filing Instructions

1. **IMPORTANT! SEE THE BUILDING COMMISSIONER/ZONING ENFORCEMENT OFFICER BEFORE YOU FILL OUT THIS APPLICATION.** He will assist you with the proper zoning sections and application request(s). His review may save time by preventing delays in the hearing process.

2. Apply for a certified abutters list with the Assessors office (request for certified list of abutters form enclosed)

3. Bring the completed application packet to the Administrative Assistant to the Building Commissioner who will assist you in filing with the Town Clerk.

Necessary Exhibits— provide 14 copies of the following with the completed application:

1. A copy of the most recently recorded plan of land or where no such plan exists, a copy of a plot plan endorsed by a registered engineer or land surveyor. The plan should show:

- A) metes and bounds of the subject land
- B) adjacent streets and other names and readily identifiable landmarks and fixed objects
- C) dimensional layout of all buildings
- D) distances and setbacks from the various boundaries
- E) exact dimensions, setbacks and specifications of any new construction, alterations, additions or installations
- F) direction of North
- G) the name of each abutting property owner

2. Copy of the latest recorded deed

3. A written statement which details the basis for your petition

4. Pictures, plans, maps, drawings and models are always helpful in explaining the problem

5. In cases pertaining to signs, a scale print of the sign, lettering and colors

6. In cases pertaining to subdivisions of land, prints should show the proposed subdivision endorsed by a registered engineer or land surveyor

7. In cases pertaining to Accessory dwellings evidence that the Board of Health has approved the septic system

8. The date of the building construction and the history of ownership are useful in finding facts about the case

Completed applications filed with the Town Clerk by the third Thursday of the month will be considered at the next regularly scheduled Zoning Board of Appeals meeting, held on the third Thursday of the following month.

The Board in its discretion may dismiss an application or petition for failure to comply with any of the foregoing rules

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DAVID E. ROSS ASSOCIATES, INC.

Civil Engineers, Land Surveyors, Environmental Consultants

December 12, 2018

Town of Littleton
Zoning Board of Appeals
37 Shattuck Street
P.O. Box 1305
Littleton, Ma. 01460

Re: Variance Request
Boston Minuteman Campground
264 Ayer Road
Littleton, Ma.
Project No.32617

Dear Board Members,

On behalf of our client, Theodore & Maureen Nussdorfer of Bostin Minuteman Campground, this office is submitting a Variance request for property located at 264 Ayer Road and the current location of the Boston Minuteman Campground.

This property has been used as an active campground for over 40 years providing camping facilities for recreational vehicles, several small cabins, a pool and other activities consistent with the existing use. As indicated on the plan prepared by this office the property is bisected by a Business and Residence Zoning District based upon the current Town of Littleton Zoning map. The configuration of the zoning designation is curious in the fact that the zoning lines do not follow any existing or preexisting property lines. According to Sec.173-26: Use Regulation Schedule of the Town of Littleton Zoning By-law under Recreations uses a *Campground* is a permitted use with a Board of Appeals decision in a Business District but not allowable within a Residence District. It is the intention the Nussdorfer's to obtain a variance to continue the existing use in a Business and Residence District.

Please review the package of information relative to the above-referenced submittal and contact this office with any comments or questions.

Very Truly Yours;
David E. Ross Associates, Inc.:



Kevin R. Conover



DEED

 Bk: 50576 Pg: 223 Doc: DEED
 Page: 1 of 1 01/09/2008 11:59 AM

THEODORE W. NUSSDORFER, of 57 Park Lane, Harvard, Worcester County, Massachusetts, for consideration paid, and in full consideration of One (\$1.00) Dollar, grants to THEODORE W. NUSSDORFER, as Trustee of THE THEODORE W. NUSSDORFER 2007 REVOCABLE TRUST, and MAUREEN M. NUSSDORFER, as Trustee of THE MAUREEN M. NUSSDORFER 2007 REVOCABLE TRUST, as equal tenants in common, a Trustee's Certificate for each said Trust recorded herewith, WITH QUITCLAIM COVENANTS

A certain parcel of land with the buildings thereon situate in the Town of Littleton and in the Town of Ayer, both in Middlesex County, Massachusetts, being shown as lot marked Lot 2 containing 18.99 acres, on a plan entitled "Land in Ayer and Littleton, Massachusetts, surveyed for Theodore J. and Rebecca Nussdorfer, Record Owner William D. and Mary Marquedant, dated May 1970, by Charles A. Perkins Co., Inc., Civil Engineers and Surveyors, designated Plan No. M-1404", Lot 2 being located in the Town of Littleton except for 330 square feet, more or less, located in the Town of Ayer, said plan recorded at the Middlesex South District Registry of Deeds in Book 11840, Page 624.

The premises is subject to a right-of-way of record in so far as it is in force and applicable.

Subject to easements, restrictions and covenants of record if they affect the locus and are in full force and effect, expressly not intending nor meaning to extend the same in the event that they have expired by operation of law or otherwise.

For Grantor's title, see deed from Theodore J. Nussdorfer and Rebecca G. Nussdorfer to the Grantor, dated May 5, 1983, recorded with Middlesex South Registry of Deeds in Book 15005, Page 532.

Witness my hand and seal this 27th day of November, 2007.

THEODORE W. NUSSDORFER

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

November 27, 2007

Then personally appeared the above-named THEODORE W. NUSSDORFER, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

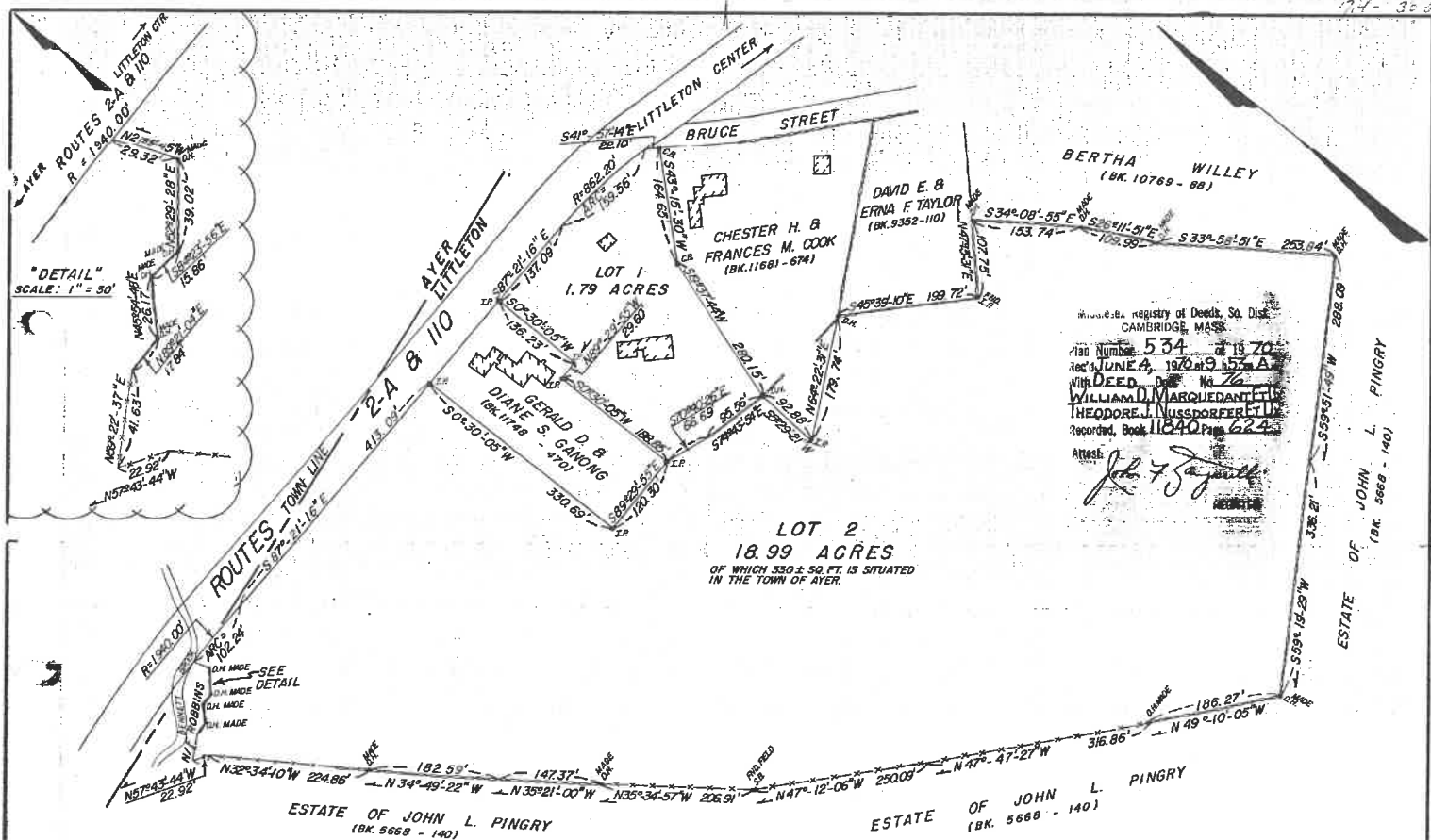
 Notary Public: Robin Gorenberg
 My Commission Expires: 5/28/10

[SEAL]

Attest Middlesex S. Register

Return To:
 Robin Gorenberg, Esq.
 1111 Beacon Street
 Brookline, MA 02446

Lot 2, Littleton



AYER PLANNING BOARD			LITTLETON PLANNING BOARD		
APPROVAL	UNDER SUBDIVISION CONTROL LAW		APPROVAL	UNDER SUBDIVISION CONTROL LAW	
NOT REQUIRED	C 41 S 81-P		NOT REQUIRED	C 41 S 81-P	
	DATE: JUNE 1970			DATE: JUNE 1, 1970	
<i>Philip H. Richardson</i>			<i>Philip H. Richardson</i>		
<i>Rebecca Nussdorfer</i>					

RECORD OWNER OF LOTS 1 & 2
WILLIAM D. & REBECCA NUSSDORFER



LAND IN
AYER, & LITTLETON, MASS.
SURVEYED FOR
THEODORE J. & REBECCA NUSSDORFER
SCALE: 1" = 100' MAY, 1970
CHARLES A. PERKINS & CO. INC.
CIVIL ENGINEERS & SURVEYORS
CLINTON, MASS.

PLAN NO. M-1404

#5348-2

REF: 5-2112, 5-1870 NR 321-154