



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

Provided by MassDEP:

# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
Littleton Wetlands Protection Bylaw (Chapter 171)

MassDEP File Number

Document Transaction Number

Littleton

City/Town

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

## A. General Information

1. Project Location (Note: electronic filers will click on button to locate project site):

91 MATAWANNA KEE TR

a. Street Address

LITTLETON MA

b. City/Town

01460

c. Zip Code

Latitude and Longitude:

42 47 30

f. Assessors Map/Plat Number

d. Latitude

e. Longitude

26

g. Parcel /Lot Number

2. Applicant:

KEVIN

a. First Name

EASTMAN

b. Last Name

c. Organization

91 MATAWANNA KEE TR

d. Street Address

LITTLETON

e. City/Town

MA

f. State

01460

g. Zip Code

978 486 9284

h. Phone Number

i. Fax Number

KEVWESTMAN@GMAIL.COM

j. Email Address

3. Property owner (required if different from applicant): ☐ Check if more than one owner

SAME

a. First Name

b. Last Name

c. Organization

d. Street Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email address

4. Representative (if any):

NONE

a. First Name

b. Last Name

c. Company

d. Street Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$110

a. Total Fee Paid

\$4250

b. State Fee Paid

\$6750

c. City/Town Fee Paid



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**A. General Information (continued)**

6. General Project Description:

BRING EXISTING 12' x 12' DECK UP TO CODE, ADD 12' x 12' DECK ABOVE  
REPLACE DECK, ADD SCREENING TO FIRST FLOOR DECK

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- |   |   |
|---|---|
| 1. <input checked="" type="checkbox"/> Single Family Home             | 2. <input type="checkbox"/> Residential Subdivision       |
| 3. <input type="checkbox"/> Commercial/Industrial                     | 4. <input type="checkbox"/> Dock/Pier                     |
| 5. <input type="checkbox"/> Utilities                                 | 6. <input type="checkbox"/> Coastal engineering Structure |
| 7. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) | 8. <input type="checkbox"/> Transportation                |
| 9. <input type="checkbox"/> Other                                     |   |

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1. ☐ Yes ☐ No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR 10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

MIDDLESEX

a. County

259 34

c. Book

b. Certificate # (if registered land)

314

d. Page Number

**B. Buffer Zone & Resource Area Impacts (temporary & permanent)**

- ☒ Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- ☐ Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.


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**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	1. linear feet	2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet	2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet 3. cubic yards dredged	2. square feet

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet 3. cubic feet of flood storage lost	2. square feet 4. cubic feet replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet 2. cubic feet of flood storage lost	3. cubic feet replaced

f. ☐ Riverfront Area

1. Name of Waterway (if available) -specify coastal or inland

2. Width of Riverfront Area (check one):

☐ 25 ft. - Designated Densely Developed Areas only

☐ 100 ft. - New agricultural projects only

☐ 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet      b. square feet within 100 ft.      c. square feet between 100 ft. and 200 ft.

5. Has an alternatives analysis been done and is it attached to this NOI? ☐ Yes ☐ No

6. Was the lot where the activity is proposed created prior to August 1, 1996? ☐ Yes ☐ No

3. ☐ Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



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### B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	1. square feet _____ 2. cubic yards dredged _____	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	1. square feet _____	2. cubic yards beach nourishment _____
e. <input type="checkbox"/> Coastal Dunes	1. square feet _____	2. cubic yards dune nourishment _____
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	1. linear feet _____	
g. <input type="checkbox"/> Rocky Intertidal Shores	1. square feet _____	
h. <input type="checkbox"/> Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., creation _____
i. <input type="checkbox"/> Land Under Salt Ponds	1. square feet _____	
	2. cubic yards dredged _____	
j. <input type="checkbox"/> Land Containing Shellfish	1. square feet _____	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	1. cubic yards dredged _____	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	1. square feet _____	

4. ☐ Restoration/Enhancement

If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.

a. square feet of BVW \_\_\_\_\_

b. square feet of Salt Marsh \_\_\_\_\_

5. ☐ Project Involves Stream Crossings

a. number of new stream crossings \_\_\_\_\_

b. number of replacement stream crossings \_\_\_\_\_



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### C. Other Applicable Standards and Requirements

- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

### Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

a. ☐ Yes ☒ No **If yes, include proof of mailing or hand delivery of NOI to:**

Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife

1 Rabbit Hill Road  
Westborough, MA 01581

b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); OR complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

c. Submit Supplemental Information for Endangered Species Review\*

1. ☐ Percentage/acreage of property to be altered:

(a) within wetland Resource Area

percentage/acreage

(b) outside Resource Area

percentage/acreage

2. ☐ Assessor's Map or right-of-way plan of site

2. ☐ Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work\*\*

(a) ☐ Project description (including description of impacts outside of wetland resource area & buffer zone)

(b) ☐ Photographs representative of the site

\*Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review(see <https://www.mass.gov/mas-endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\*MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



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**C. Other Applicable Standards and Requirements (cont'd)**

- (c) ☐ MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

- (d) ☐ Vegetation cover type map of site

- (e) ☐ Project plans showing Priority & Estimated Habitat boundaries

- (f) OR Check One of the Following

1. ☐ Project is exempt from MESA review.  
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2. ☐ Separate MESA review ongoing.

a. NHESP Tracking #

b. Date submitted to NHESP

3. ☐ Separate MESA review completed.  
Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a. ☐ Not applicable – project is in inland resource area only      b. ☐ Yes    ☐ No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Bourne to Rhode Island border, and the Cape & Islands:

North Shore - Plymouth to New Hampshire border:

Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
836 South Rodney French Blvd.  
New Bedford, MA 02744  
Email: [dmf.envreview-south@mass.gov](mailto:dmf.envreview-south@mass.gov)

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930  
Email: [dmf.envreview-north@mass.gov](mailto:dmf.envreview-north@mass.gov)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c. ☐ Is this an aquaculture project?      d. ☐ Yes    ☐ No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).



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### C. Other Applicable Standards and Requirements(cont'd)

**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
- a. ☐ Yes ☒ No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.
- b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?
- a. ☐ Yes ☒ No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
- a. ☐ Yes ☒ No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?
- a. ☐ Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
1. ☐ Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
  2. ☐ A portion of the site constitutes redevelopment
  3. ☐ Proprietary BMPs are included in the Stormwater Management System.
- b. ☒ No. Check why the project is exempt:
1. ☒ Single-family house
  2. ☐ Emergency road repair
  3. ☐ Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

### D. Additional Information

- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. ☐ USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. ☐ Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.


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**D. Additional Information (cont'd)**

3. ☐ Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4. ☒ List the titles and dates for all plans and other materials submitted with this NOI.

SCREEN PORCH PROJECT, 10 APR 2024

a. Plan Title

BARTLETT HARVEY DESIGN

b. Prepared By

NA

c. Signed and Stamped by

d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5. ☐ If there is more than one property owner, please attach a list of these property owners not listed on this form.
6. ☐ Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7. ☐ Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8. ☒ Attach NOI Wetland Fee Transmittal Form
9. ☐ Attach Stormwater Report, if needed.

**E. Fees**

1. ☐ Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

2. Municipal Check Number

4969 &amp; 4970

4. State Check Number

4969

6. Payor name on check: First Name

KEVIN EASTMAN

3. Check date

11/7/2024

5. Check date

11/7/2024

7. Payor name on check: Last Name

EASTMAN





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**F. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

*Kern M Eastman*  
1. Signature of Applicant

*11/7/2024*  
2. Date

*Kern M Eastman*  
3. Signature of Property Owner (if different)

*11/7/2024*  
4. Date

5. Signature of Representative (if any)

6. Date

**For Conservation Commission:**

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

**Other:**

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



## A. Applicant Information

### 1. Location of Project:

91 MATAWANAKEE TR

a. Street Address

4969

c. Check number

LITTLETON

b. City/Town

\$ 42.50

d. Fee amount

### 2. Applicant Mailing Address:

KEVIN

a. First Name

SELF

c. Organization

91 MATAWANAKEE TR

d. Mailing Address

LITTLETON

e. City/Town

978 486 9284

h. Phone Number

MA

i. Fax Number

MA

f. State

01460

g. Zip Code

KEUWESTMAN@GMAIL.COM

j. Email Address

### 3. Property Owner (if different):

SAME

a. First Name

b. Last Name

c. Organization

d. Mailing Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

## B. Fees

Fee should be calculated using the following process & worksheet. **Please see instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).



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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
CATEGORY 1A	1	\$110.00	\$110.00

Step 5/Total Project Fee:

Step 6/Fee Payments:

Total Project Fee:

State share of filing Fee:

City/Town share of filing Fee:

\$110.00

a. Total Fee from Step 5

\$42.50

b. 1/2 Total Fee less \$12.50

\$67.50

c. 1/2 Total Fee plus \$12.50

**C. Submittal Requirements**

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
Box 4062  
Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a copy of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a copy of this form; and a copy of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)



## Littleton Conservation Commission

37 Shattuck Street / Room 303

Phone: 978 540-2428

Fax: 978 952-2321

### Littleton Wetland Protection Regulations

#### Waiver Request Requirement Information (Section 1.4)

Date: 10/31/24 Applicant/Owner: KEVIN M EASTMAN

Map/Lot: U47 26 Project Address: 91 MATAWAN KEETR

In order request a waiver, the following provides a guidance for required information (attach additional text, plans, photos or graphics if needed):

Project purpose and need: BRING EXISTING 12x12 DECK UP TO CODE,  
ADD NEW SECOND FLOOR DECK ABOVE REPLACED DECK, ADD SCREENING  
TO FIRST FLOOR DECK

What specific action(s) is the Waiver being asked for? \_\_\_\_\_

ABOVE WORK WILL BE DONE WITHIN 50' BUFFER ZONE

How is the action(s) in the public interest, necessary to avoid a taking, necessary to prevent a safety hazard or water dependent? \_\_\_\_\_

NO CLOSER THAN EXISTING

How is the action(s) consistent with the intent and purpose of the Bylaw? \_\_\_\_\_

WETLANDS WILL BE PROTECTED AS EXISTING

Existing and proposed site conditions (ie, impervious, lawn & disturbed areas) (square feet; show on plan): \_\_\_\_\_

SEE ATTACHED

Existing and proposed distances of land uses from wetland resource areas (show on plan): \_\_\_\_\_

SEE ATTACHED

Analysis of less environmentally damaging practicable alternative: \_\_\_\_\_

NONE

Proposed short term and long term protection of wetland resource areas: \_\_\_\_\_

IF REQUIRED WATER CONTROL WILL BE INSTALLED

Is the site in a Zone I, II or III (groundwater) or Zone A, B or C (surface water) water supply area: NO

Are there critical, unique or sensitive resource areas in the area (ie, NHESP mapped habitat, vernal pools, unusual wetland types, cold water fisheries, outstanding resource waters, Core Habitat, Conservation land, etc); show on plan: \_\_\_\_\_

NO

Other factors for consideration: \_\_\_\_\_

NO

Signature: Kern M Eastman Project: 9 MATAWANAKEE TR

## AFFIDAVIT OF SERVICE

*Under Massachusetts Wetlands Protection Act and the Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and submitted with the Notice of Intent, Abbreviated Notice of Resource Area Delineation or Request for Determination of Applicability.*

I, Kevin M Eastman (name of applicant or representative)  
certify under the pains and penalties of perjury that on \_\_\_\_\_ (date) I gave notification to abutters  
in compliance with the second paragraph of the Massachusetts General Laws Chapter 131, Section 40,  
DEP requirements for Abutter Notification and with the Littleton Wetlands ByLaw 171-2.D in connection  
with the following matter:

A (choose one of below)

\_\_\_\_\_ Abbreviated Notice of Resource Area Delineation

\_\_\_\_\_ Request for Determination of Applicability

☒ Notice of Intent / Abbreviated Notice of Intent

\_\_\_\_\_ Request for Amended Order of Conditions (MADEP File # 204-\_\_\_\_\_)

has been filed under the Massachusetts Wetlands Protection Act and Littleton Wetlands  
Protection ByLaw by KEVIN M EASTMAN (name of applicant) with the  
Littleton Conservation Commission on \_\_\_\_\_ (date) for the property located at  
91 MATAWANAKEE TRAIL (address of land where work is proposed).  
LITTLETON, MA 01460

The list of abutters with their addresses and a copy of the Notification Abutter form as sent to the  
abutters is attached to this Affidavit of Service.

Kevin M Eastman

Name

11/8/2024

Date

Kevin Eastman

91 Matawanakee Trail

kevwestman@gmail.com

(H) 978 486-9284

(C) 978 399-8642 (text only)

**Description on proposed work to be done:**

1. Replace existing 12 foot by 12 foot deck with a 12 foot by 12 foot deck that is compliant with current building codes.
2. Replace existing 5 foot by 4.5 foot stair deck and stairs with a 5 foot by 4.5 foot stair deck and stairs that is compliant with current building codes.
3. Add a second floor 12 foot by 12 foot deck directing above the new first floor deck with railing that is code compliant. This deck would be water resistant and would shed water off to allow the first floor to be somewhat free of rainfall.
4. Add screen/glass panels to "screen-in" the first floor deck area and add an entrance door at the top of the stairs leading to the lower level.

Attached plot plan shows that the corner of the existing deck is 40 feet from the water's edge. See figures of existing deck side view and back view. Rainfall water landing on the existing deck drains into an area of rocks and gravel that is 16 feet x 13.5 feet and is directing below the deck and abuts a concrete block wall, see figures for wall below deck and top view of deck. There is also a 16 inch x 16 inch concrete blocks that are stacked three layers deep (24 inches) that acts like a dry well to facilitate water absorption and mitigate water runoff.

It has been approximately 20 years since the last construction which resulted in this existing configuration below the deck. I have never seen water filling in the area below the deck and overflowing the concrete wall. I am confident the existing measures will prevent water runoff with the addition of a second floor deck that will shed wafer within the area below the deck and the existing concrete wall.





Existing back view and side view



Existing concrete retaining wall and view from above

359 LITTLETON ROAD, WESTFORD, MA  
DIVERSIFIED CIVIL ENGINEERING

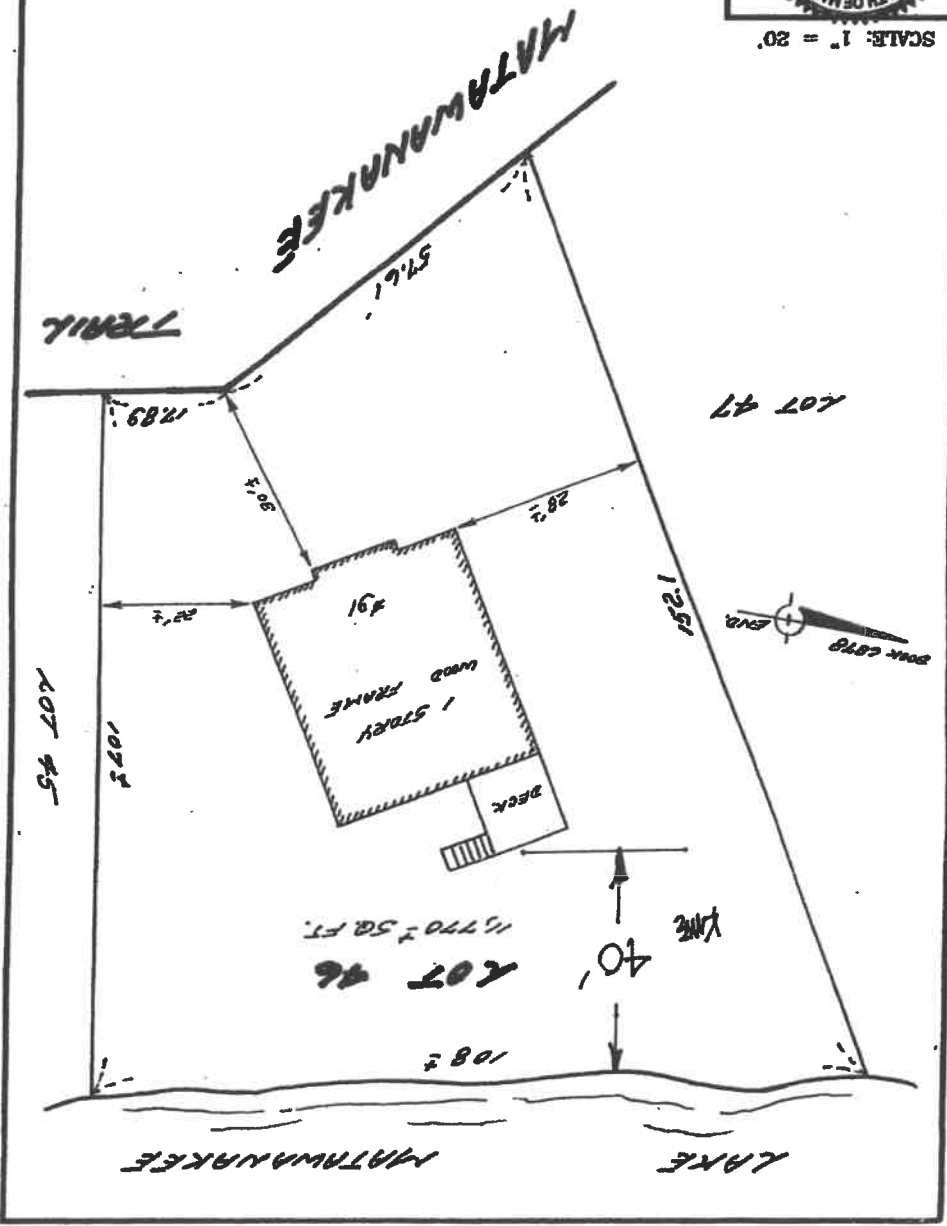
PREPARED FOR:  
LITTLETON, MASSACHUSETTS  
91 MATAWANKEE TRAIL  
PLOT PLAN

DATE: AUG 30, 1996

I CERTIFY THAT THE STRUCTURE SHOWN ABOVE DOES CONFORM TO THE DIMENSIONAL REQUIREMENTS OF THE ZONING BYLAWS FOR THE TOWN OF LITTLETON, MA AND IS NOT LOCATED WITHIN A FLOOD HAZARD AREA AS SHOWN ON FLOOD INSURANCE RATE MAPS OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, COMMUNITY PANEL NO. 250200 0002B, ZONE C, DATED JUNE 15, 1983.



SCALE: 1" = 20'



NOTE: PLAN IS NOT INTENDED FOR USE TO ESTABLISH LOT LINES.

EASTMAN

EXIST HOUSE  
MAIN FLOOR

EXIST  
WALKWAY

EXIST  
PATIO BELOW

EXIST DECK & STRUCT. REMOVED  
NEW DECK & STRUCT  
NEW WALL PANELS  
NEW POSTS UP

ENCLOSED DECK

NEW RAILING TYP  
NEW SCREEN/GLASS PANELS

T&G COMPOSIT FLOORING

NEW POSTS UP & DN

EXIST WOOD BORDER  
TO REMAIN

EXIST DECK  
REPLACED

EXIST STAIRS & STRUCT. REMOVED  
NEW STAIRS & STRUCT  
RAILING & BALLISTERS

WHITE POSTS AND RAILS  
BLACK VERTICALS

NEW TIMBERS  
~~EXISTING~~  
TIMBER WALL

EXIST PATIO/PAVERS  
TO REMAIN

NEW RAILING

2

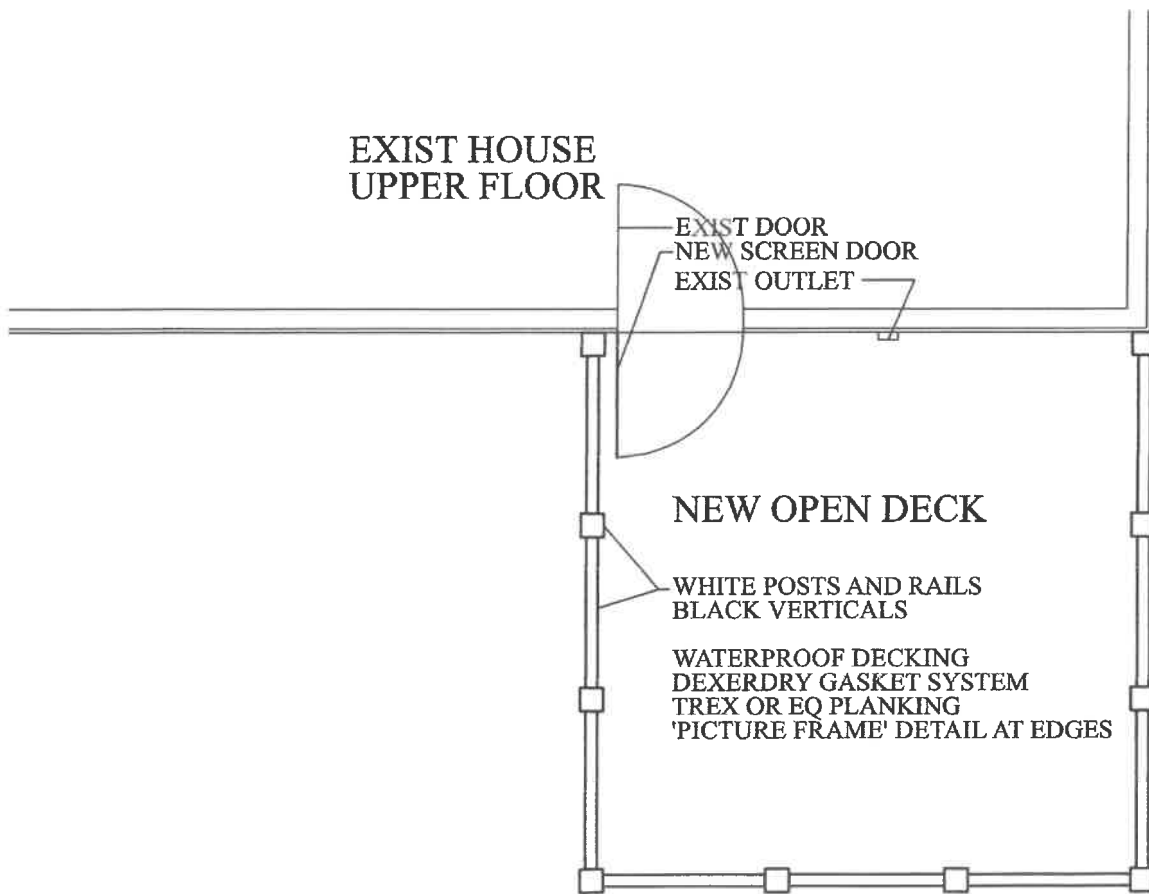
## SCREEN PORCH PLAN

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartletttharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024

EXIST HOUSE  
UPPER FLOOR

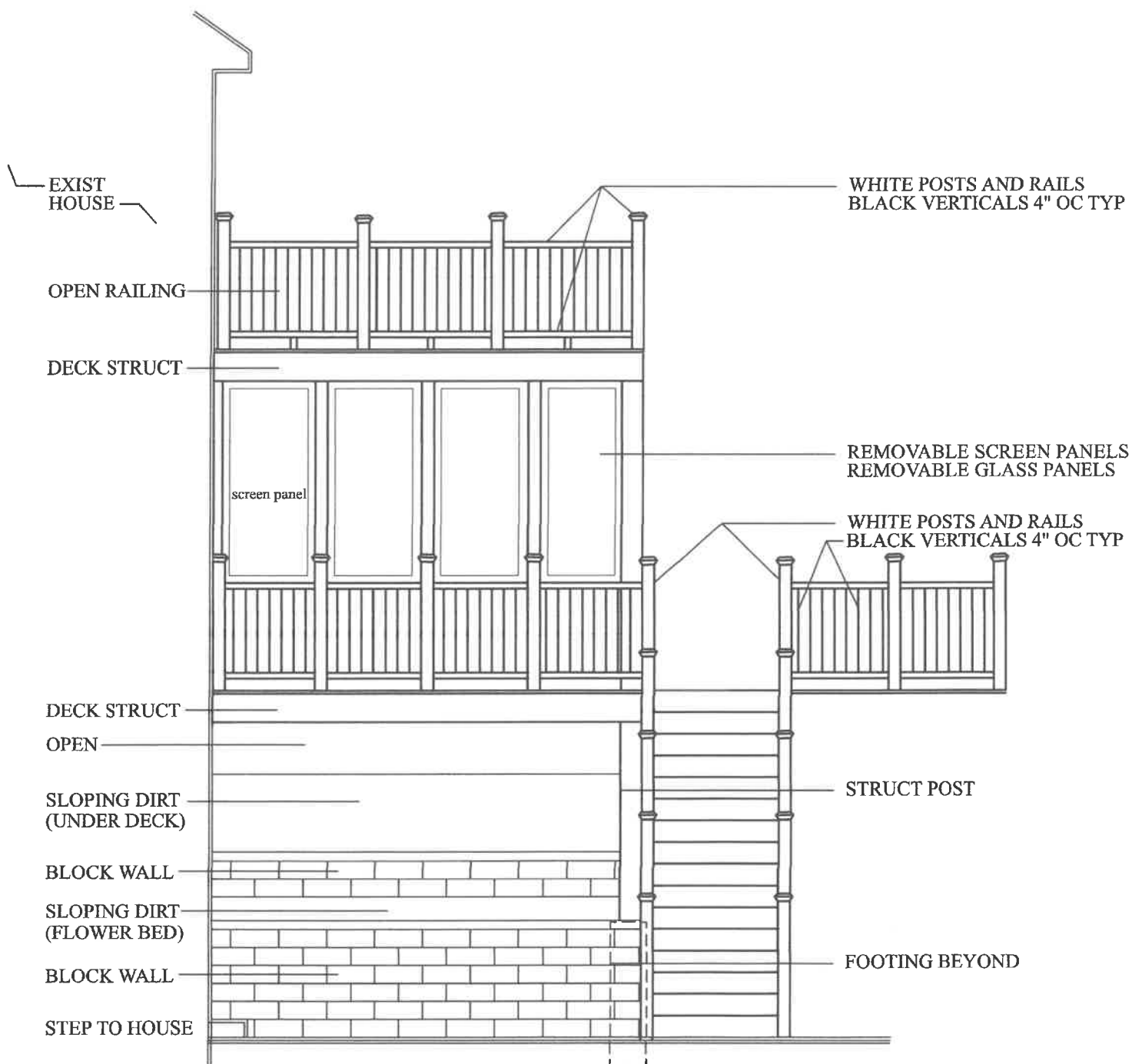


## ROOF DECK PLAN

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartlettharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024



1. LEFT SIDE ELEVATION



## 2. WATER SIDE ELEVATION

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartlettharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024

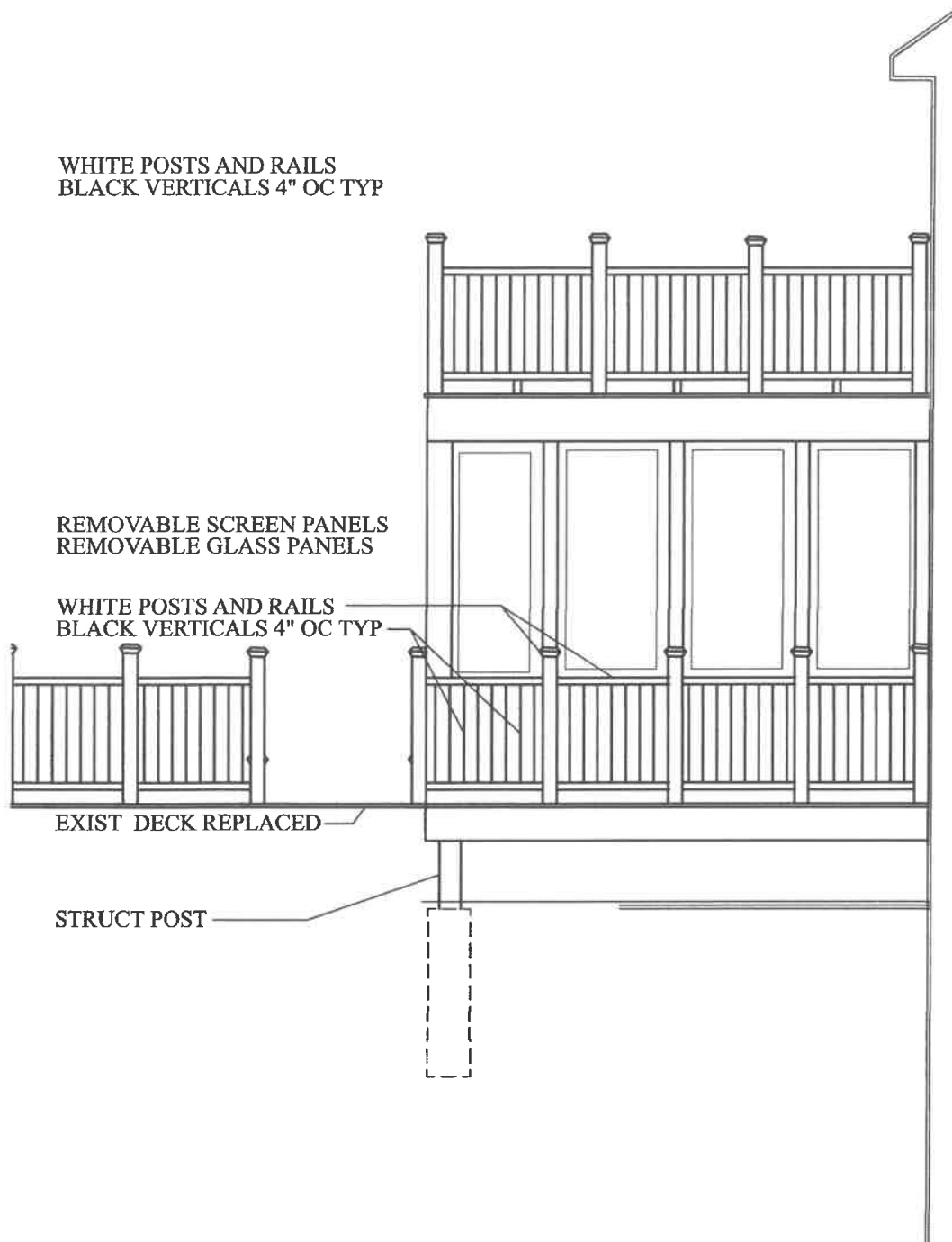


## 2A. STAIRS ELEVATION

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartlettharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024



### 3. RIGHT SIDE ELEVATION

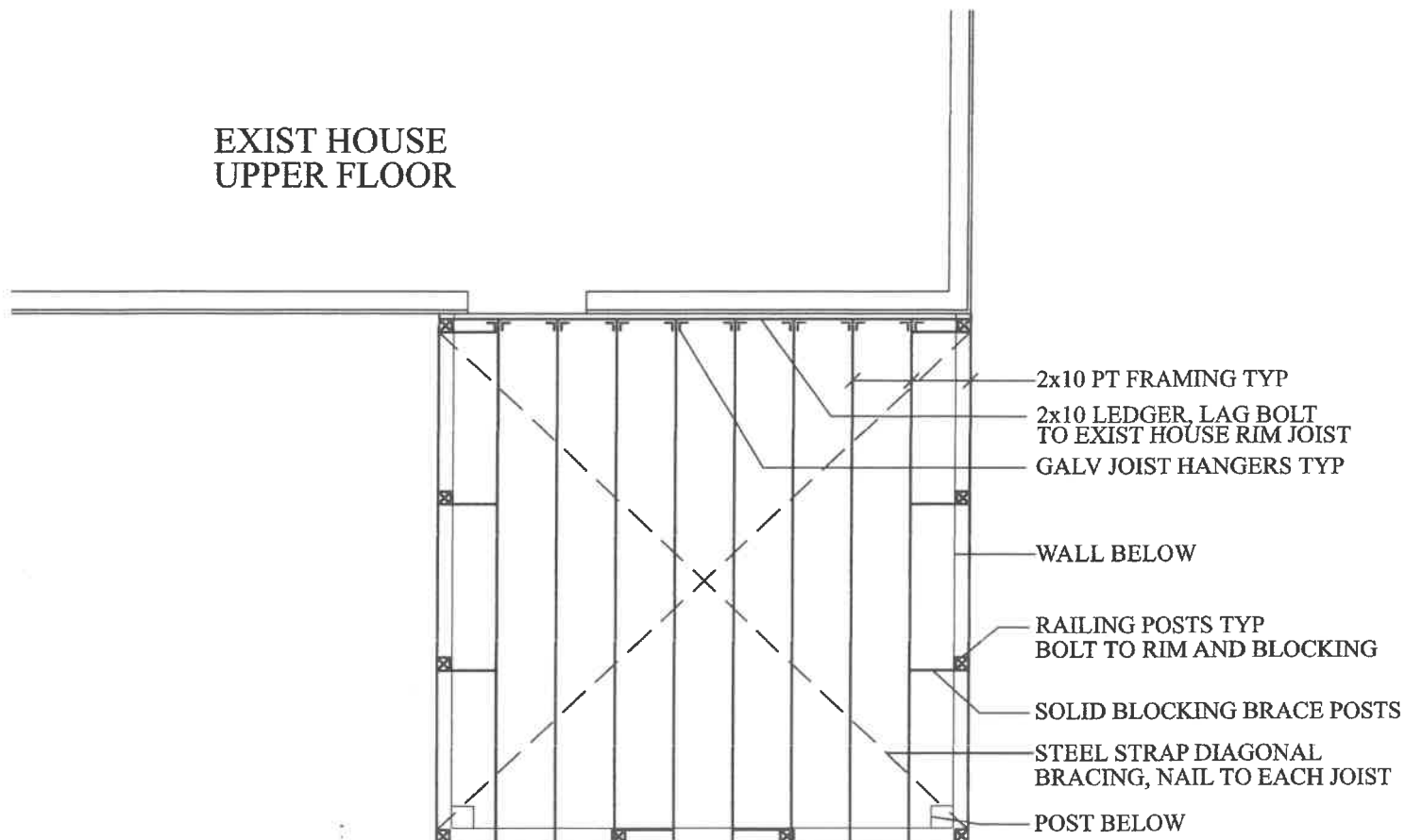
BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartlettharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

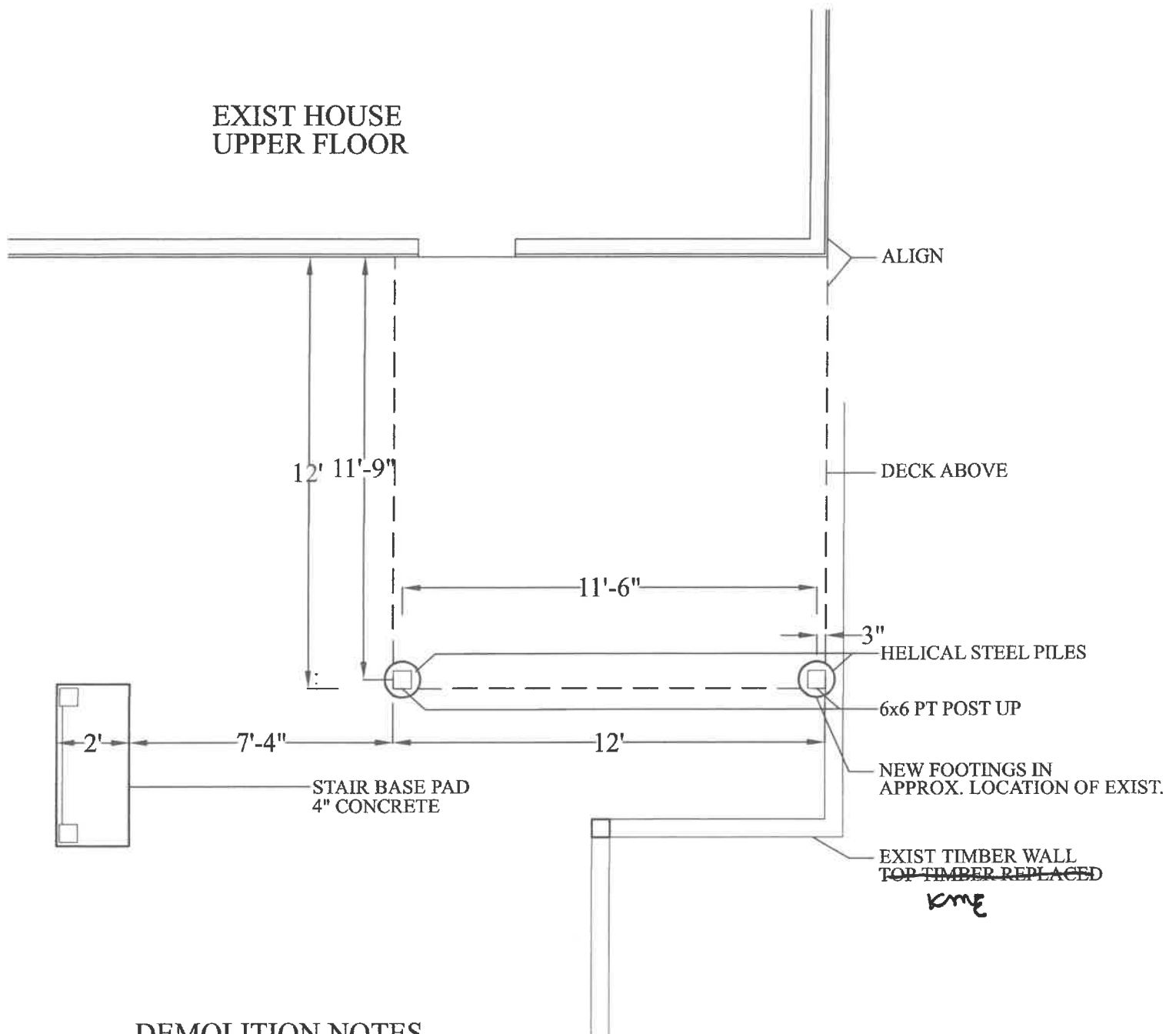
SCALE 1/4"=1'-0"  
DATE 10 APR 2024



EXIST HOUSE  
UPPER FLOOR



ROOF DECK FRAMING



### DEMOLITION NOTES

1. REMOVE EXIST DECK STRUCTURE
2. REMOVE STAIRS AND RAILINGS
3. REMOVE CONCRETE PIERS
4. REMOVE TOP RR TIES AT  
EDGE OF DECK AND LANDING

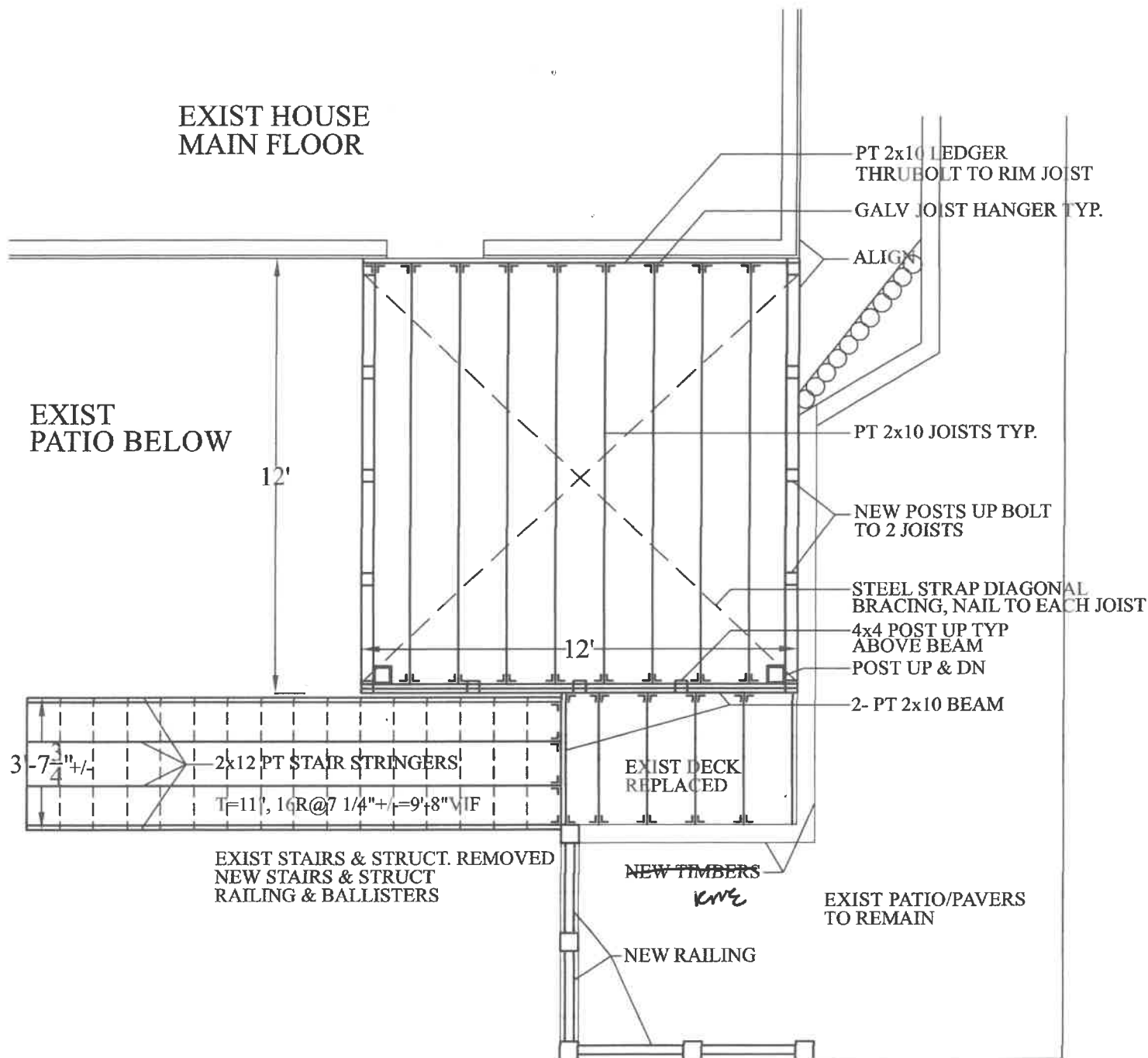
KME

### FOUNDATION PLAN

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartletttharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024



## FLOOR FRAMING PLAN

BARTLETT HARVEY DESIGN  
32 LAKE WARREN DR  
LITTLETON MA  
978 501 2357 bartletttharvey1@gmail.com

SCREEN PORCH PROJECT  
EASTMAN RESIDENCE  
91 MATAWANAKEE TRAIL

SCALE 1/4"=1'-0"  
DATE 10 APR 2024

## NOTIFICATION TO ABUTTERS

Pick one:

- ☒ Notice of Intent/Abbreviated NOI
- ☐ Abbreviated Notice of Resource Area Delineation
- ☐ Request for Determination of Applicability
- ☐ Request to Amend an Order of Conditions (MADEP File # 204\_\_\_\_\_)

### Modification for Virtual Meetings

*Under MA Wetlands Protection Act and Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and mailed, certified mail return receipt requested, to all abutters at their mailing addresses shown on the most recent Town Assessor's records as well as the owner (if not applicant).*

In accordance with the MA Wetlands Protection Act and Littleton Wetlands Protection ByLaw Chapter 171-2D, you are hereby notified of a public hearing on the matter described below:

- A. The applicant has filed a permit application with the Littleton Conservation Commission for work in an area subject to protection under the Massachusetts Wetlands Protection Act and Littleton Wetlands Protection ByLaw.
- B. The name of the applicant is KEVIN M EASTMAN
- C. The address of the land where the activity is proposed is 91 MATAWANAKEE TR  
LITTLETON, MA
- D. The work proposed is BRING EXISTING 12'x12' DECK UP TO CODE, ADD 12'x12' DECK ABOVE REPLACED DECK, ADD SCREENING TO FIRST FLOOR DECK
- E. Copies of the filing may be examined at the Conservation Commission office at 37 Shattuck Street Monday through Thursday; 9:00 – 1:00 (please call first to ensure the Conservation Agent is available and not out on site visits). The office phone number is 978-540-2428.
- F. Copies of the filing may be obtained electronically from (check one) the ☒ applicant or ☐ the applicant's representative by calling [REDACTED] during the following times: -

- G. The public hearing/meeting will be held on NOV 26. Information regarding the date and time of the public hearing/meeting may be obtained from the Littleton Conservation Commission (see contact info at the end of this notice).
- H. Notice of the public hearing/meeting, including date and time will be published at least five business days in advance in a paper of local circulation. The agenda, noting times will be posted at Town Hall and at <https://ma-littleton.civicplus.com/AgendaCenter/Search/?term=&CIDs=13,&startDate=&endDate=&dateRange=&dateSelector=> at least 48 hours in advance of the meeting. It is currently anticipated that this meeting will be held entirely remotely, pursuant to "An Act Relative to Extending Certain State of Emergency Accommodations" (July 16, 2022) and the extension of that Act through March 21, 2025. If the meeting is held remotely, instructions for remote viewing of, and participation in, the meeting will be included in the agenda and may also be obtained from the Littleton Conservation Commission.

You may contact the Littleton Conservation Commission staff ([Conservation@littletonma.org](mailto:Conservation@littletonma.org); 978-540-2428), or the Massachusetts Department of Environmental Protection/ Central Region (508-792-7650) at 8 New Bond Street, Worcester, MA 01606) for information about this application

9-14-2023



**TOWN OF LITTLETON  
BOARD OF ASSESSORS**

P.O. BOX 1305  
LITTLETON, MA 01460  
(978) 540-2410  
FAX: (978) 952-2321

Date: October 18, 2024

Re: Certified List of Abutters Conservation Commission

Applicant: Kevin Eastman  
Name of Firm: \_\_\_\_\_  
Mailing Address: 91 Matawanakee Trail

Subject Parcel Location: 91 Matawanakee Trail  
Subject Parcel No.: U47 26 0  
Subject Owner Name: Kevin Eastman

M.G.L. Chapter 131: Section 40 ..... "Any person filing a notice of intention with a conservation commission shall at the same time give written notification thereof, by delivery in hand or certified mail, return receipt requested, to all abutters within one hundred feet of the property line of the land where the activity is proposed, but not limited to, owners of land directly opposite said proposed activity on any public or private street or way, and in another municipality or across a body of water. When a notice of intent proposes activities on land under water bodies and waterways or on a tract of land greater than 50 acres, written notification shall be given to all abutters within 100 feet of the proposed project site. For the purposes of this action, "project site" shall mean lands where the following activities are proposed to take place: dredging, excavating, filling, grading, the erection, reconstruction or expansion of a building or structure, the driving of pilings, the construction or improvement of roads or other ways and the installation of drainage, sewerage and water systems, and "land under water bodies and waterways" shall mean the bottom of, or land under, the surface of the ocean or an estuary, creek, river stream, pond or lake. When a notice of intent proposes activity on a linear shaped project site longer than 1,000 feet in length, notification shall be given to all abutters within 1,000 feet of the proposed project site. If the linear project site takes place wholly within an easement through another person's land, notice shall also be given to the landowner. Said notification shall be at the applicant's expense, and shall state where copies of the notice of intention may be examined and obtained and where information regarding the date, time and place of the public hearing may be obtained. Proof of such notification, with a copy of the notice mailed or delivered, shall be filed with the conservation commission." .....

**I hereby certify the attached list of abutter (s) as stated in the M.G.L. Chapter 131, Section 40.**

Number of Abutter(s) 7 including the subject parcels + 1 Applicant Requesting Abutter's

List. Certified by:

Name: Kim Prehl

Title: Office Assistant

88	MATAWANAKEE TL	U47 145 0
		LUC: 101
	HOWARD JOHN L + ARLENE E TRS	
	HOWARD LIVING TRUST	
	77 GIFFORD LANE	
	CONCORD, MA 01742	
	MATAWANAKEE TL	U47 147 0
		LUC: 132
	HUBER PETER J	
	46 GILSON RD	
	LITTLETON, MA 01460	
96	MATAWANAKEE TL	U47 148 0
		LUC: 101
	RILEY ALICE B	
	C/O ALICE PIETRON	
	96 MATAWANAKEE TRL	
	LITTLETON, MA 01460	
95	MATAWANAKEE TL	U47 24 0
		LUC: 101
	M & J MATAWANAKEE TRUST	
	TRUSTEE FIELD MICHAEL S	
	95 MATAWANAKEE TL	
	LITTLETON, MA 01460	
93	MATAWANAKEE TL	U47 25 0
		LUC: 101
	FRANCIS DONNA M	
	93 MATAWANAKEE TL	
	LITTLETON, MA 01460	
91	MATAWANAKEE TL	U47 26 0
		LUC: 101
	EASTMAN KEVIN M	
	91 MATAWANAKEE TL	
	LITTLETON, MA 01460	
87	MATAWANAKEE TL	U47 28 0
		LUC: 104
	FIELD FREDERICK D JR+ BARBARA	
	TRS OF THE FIELD FAMILY TRUST	
	87 MATAWANAKEE TRAIL	
	LITTLETON, MA 01460	



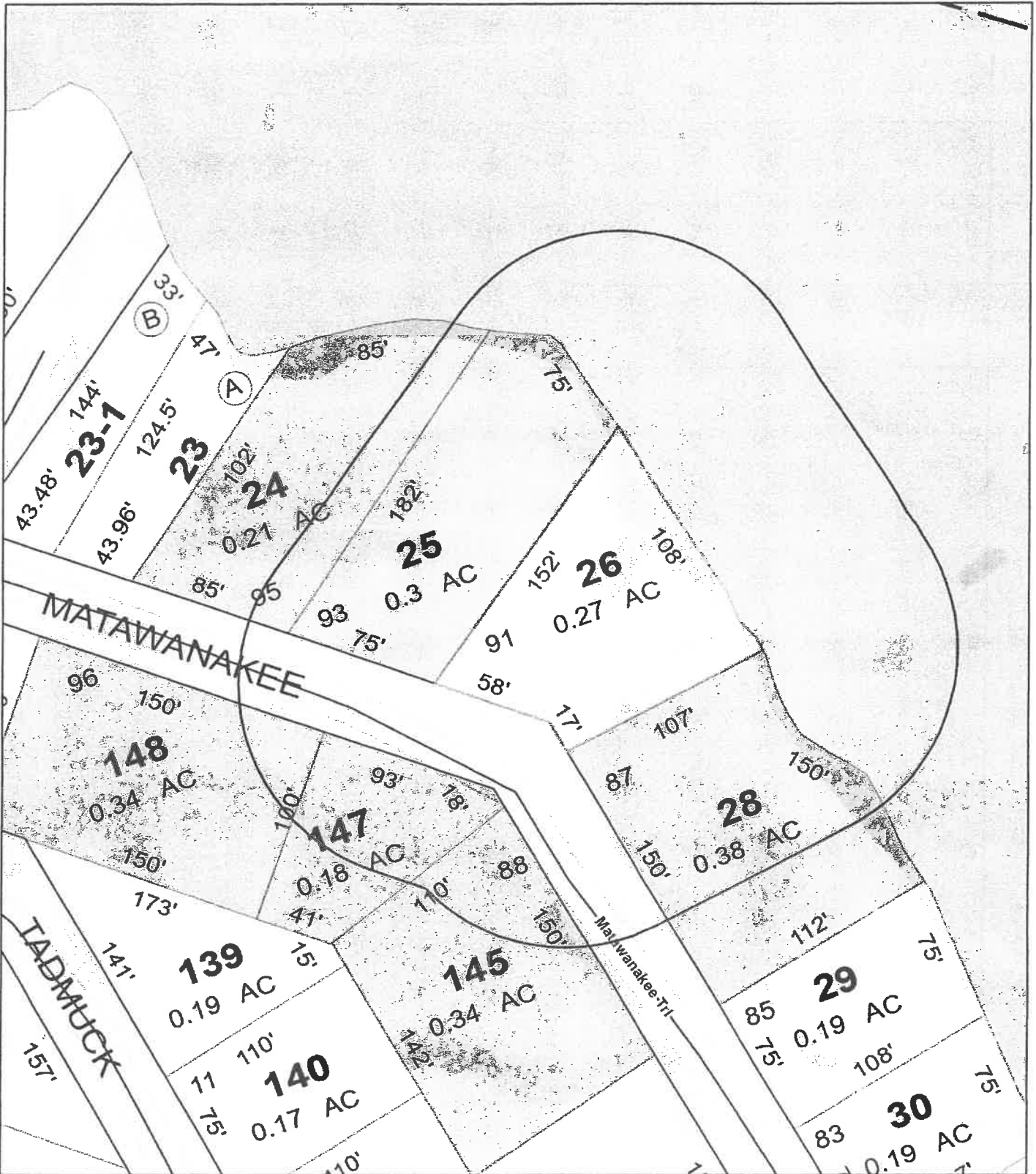
Littleton, MA

1 inch = 70 Feet



www.cai-tech.com

October 17, 2024



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