



TOWN OF LITTLETON
PLANNING BOARD SPECIAL PERMIT FORM
FORM 1J
FIREARMS BUSINESS
ADOPTED November 14, 2024

Littleton Town Offices
37 Shattuck Street
Littleton, MA 01460
(978) 540-2425

PART V. PROJECT SUMMARY

Project Name: _____

Location (Street Address): _____

Assessor's Map/Parcel Number (s): _____

Prior to Application: Per § 173-239 of the Littleton Zoning Bylaw, the following must be completed prior to submitting this application for a special permit.

- Operation & Maintenance Plan to Littleton Police Department
- Public Meeting with Planning Board (**optional**)

Date of filing with each office:

Planning Board

Town Clerk

Select Board

Building Commissioner

Board of Health

Police Department

Fire Department

Location Requirements: Town Code §173-238

Attached	Item
	<ol style="list-style-type: none"> 1. Proof that site is not located within 500 feet of a: <ol style="list-style-type: none"> A) Residential use, residential zoning district, or mixed-use districts within which residential uses are allowed; B) Public or private elementary school, middle school, or high school; C) Child Care Facility, including family childcare homes, childcare centers, and/or nursery schools; D) Any establishment catering to or providing services primarily intended for minors, including, but not limited to establishments such as activity centers or commercial recreation centers (e.g. rock climbing gym, The Little Gym of Littleton); E) Church or other religious use; F) Public Park intended for passive or active recreation; or G) Playground.
	<ol style="list-style-type: none"> 2. The 500-foot distance shall be measured in a straight line from the nearest point of the structure within which the Firearms Business would operate (from the nearest point of the exterior of the tenant space if the Firearms Business is located in a structure occupied by multiple tenant spaces), to the nearest boundary line of a residential zoning district, a mixed-use district within which residential uses are allowed, or the nearest point of any property on which a public or private elementary school, middle school, or high school is located, or to the nearest point of any structure containing or associated with other uses listed in Subsection A above, provided, however, that if no structure is on the property the distance shall be measured to the property line of such use.
	<ol style="list-style-type: none"> 3. The commencement of one or more of the uses listed in Subsection A above within 500 feet of a proposed Firearms Business location during the review of a special permit application for a Firearms Business (beginning on the date of submittal), following the issuance of a special permit, or following the commencement of the Firearms Business use shall not invalidate the Firearms Business uses, the special permit issued therefor, or the ability to renew any unexpired or unrevoked special permit.
	<ol style="list-style-type: none"> 4. No Firearms Business shall be located inside a building containing residential dwelling units, including transient housing, group housing, hotels, motels, lodging houses, and/or dormitories.
	<ol style="list-style-type: none"> 5. No Firearms Business shall be located within 500 feet of another Firearms Business. The 500-foot distance shall be measured in a straight line from the nearest point of the structure within which the Firearms Business would operate (from the nearest point of the exterior of the tenant space if the Firearms Business is located in a structure occupied by multiple tenant spaces) to the nearest point of the structure within which a Firearms Business is already operating.

Application Materials: Town Code §173-239

Attached	Item
	1. Name, residential address, business address, and telephone numbers of the legal owner or owners of the proposed Firearms Business.
	2. Name, residential address, business address, and telephone number of the manager of the proposed Firearms Business.
	3. Name, residential address, business address, and telephone numbers of all persons having any equity, including beneficiaries or other interest in such Firearms Business, including but not limited to security interest, liens, mortgages, or other interest. In the event that a corporation, partnership, trust, or other entity is listed, the name, residential address, business address, and telephone number of every person who is an officer, director, shareholder, or trustee of the entity must be listed, in order that the SPGA may know who are the persons who actually own and control that Firearms Business.
	4. A sworn statement that neither the applicant, the manager, nor any person having any equity or other interest in the Firearms Business has been convicted of violating the provisions of MGL c. 140, §§ 122B, 130, 131N, or similar laws in other states.
	5. The total number of employees.
	6. Proposed security precautions.
	7. Evidence that the applicant has site control and the right to use the proposed site as a Firearms Business. Such evidence shall be in the form of a deed, purchase and sale agreement, lease, or other legally binding document.
	8. The physical layout of the premises including the interior of the structure in which the Firearms Business will be located.
	9. A full description of the intended nature of the business.
	10. Copies of all State, Federal, and local firearms licenses and permits issued to the applicant.
	11. Proof of a policy of insurance executed by an insurance company insuring the applicant against liability for damage to property and for injury to, or death of, any person as a result of the theft, sale, lease or transfer or offering for sale, lease or transfer of a firearm or ammunition, or any other operations of the Firearms Business. The limits of liability shall not be less than \$1,000,000 for each incident of damage to property or incident of injury or death to a person; provided, however, that increased limits of liability may be required by the SPGA in its discretion. The policy of insurance must contain an endorsement providing that the policy shall not be cancelled until written notice has been given to the SPGA at least 30 days prior to the effective date of the cancellation.

