

# Miyares and Harrington LLP

A private law firm in the public interest

J. Raymond Miyares  
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Jonathan E. Simpson

July 30, 2013

**BY FIRST CLASS MAIL**

DHCD Office of Chief Counsel  
Attn: Subsidized Housing Inventory  
100 Cambridge Street, Suite 300  
Boston, MA 02114

**Re: Kimloch Farms: Subsidized Housing Inventory- Requesting New  
Units Form**

Dear Sir or Madam:

Enclosed is the Subsidized Housing Inventory New Units Form for Kimloch Farms in Littleton, Massachusetts. In 2011, I submitted this form for Kimloch Farms with the Project Eligibility letter from MassHousing dated January 26, 2009 and the Comprehensive Permit Decision from the Littleton Zoning Board of Appeals filed with the Town Clerk on July 25, 2011. However, pursuant to 760 CMR 56.03(2)(c), because more than one year lapsed between issuance of the Comprehensive Permit and issuance of the Building Permits, the units became ineligible for SHI inclusion.

Attached with the New Units Form are all 8 Building Permits for Kimloch Farms. This documentation supports that all necessary permitting and eligibility requirements for inclusion on the SHI have now been met.

Thank you for your attention to this matter.

Sincerely,



Marguerite D. Reynolds

cc: K. Bergman  
M. Toohill  
M. Cobleigh  
M. LeClair (via electronic mail)

Enclosures

## **SUBSIDIZED HOUSING INVENTORY: Requesting New Units Form**

Name of Development      The Homes at Kimloch Farms  
Address                      120 Goldsmith Street, Littleton MA  
Total Acreage                5.99

Subsidizing Agency – List All (i.e., MassHousing, DHCD)

MassHousing

Subsidy Program – List All (i.e., Housing Starts, NEF, LIP, HOME)

Housing Starts, NEF, Federal Home Loan Bank of Boston

	Rental	Ownership
Total Units in Development		8
Total Affordable Units		2
Restricted at 80% of AMI		2
Restricted at 50% of AMI		
Restricted at 30% of AMI		

Date of Building Permit(s) October 4, 2012 (3 Paddock Way) and April 16, 2013 (5 Paddock Way)

(Provide a listing of issued building permit numbers and corresponding unit numbers and addresses. Please note that foundation permits are *not* to be included as building permits)

Date of Occupancy Permit(s) pending (Provide a listing of issued occupancy permit numbers and corresponding unit numbers and addresses)

*For Comprehensive Permit Projects, Zoning Approvals under M.G.L. c.40A, and Completed Plan Reviews under M.G.L. c.40R (provide copy of applicable permit, approval, or plan review):*

- Date comprehensive permit application was filed with the ZBA: August 19, 2010
- Date comprehensive permit, zoning approval under M.G.L. c.40A, or completed plan review under M.G.L. c.40R was filed with the town clerk: July 25, 2011
- Was an appeal filed? **NO**

Was an appeal filed by the Zoning Board of Appeals? **NO**

- Date the last appeal was fully resolved: \_\_\_\_\_  
(Provide documentation)

Documentation\* evidencing the following must be submitted with this form:

1. The zoning or permitting mechanism under which the housing development is authorized
2. The units are subsidized by an eligible state or federal program
3. The units are subject to a long term use restriction limiting occupancy to income eligible households for a specified period of time (at least thirty years or longer for newly created affordable units, and at least fifteen years for rehabilitated units)

**SUBSIDIZED HOUSING INVENTORY: Requesting New Units Form**

4. The units are subject to an Affirmative Fair Housing Marketing Plan
5. The last appeal has been fully resolved (where applicable)

**Submit form and documentation to:**      **DHCD Office of the Chief Counsel**  
   **Attn: Subsidized Housing Inventory**  
   **100 Cambridge Street, Suite 300**  
   **Boston, MA 02114**

Submitted by: Name & Title: Marguerite Reynolds, Miyares and Harrington LLP (Town Counsel)

Mailing Address:      50 Leonard Street • Suite Three, Belmont MA 02478\_\_\_\_\_

Phone and email:      \_(617)489-1600\_\_\_\_mdreynolds@miyares-harrington.com\_\_\_\_

\*Please review Section II of the DHCD Comprehensive Permit Guidelines, "Measuring Progress Towards Local Goals," available at <http://www.mass.gov/Ehed/docs/dhcd/legal/shi.doc> for more information about the required criteria for inclusion on the Subsidized Housing Inventory.



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 241 - 12

Date Issued Sep 27, 2012

Fee \$3407.00

Balance..... \$3407.00

### Property Information

Address 3 TAJLEA WAY  
Map U11 Parcel 60-1 Zone R  
Owner/Agent Stephen Marsh  
Address 360 Massachusetts Ave  
Acton, MA 01720

### Contractor Information

Name KIMBALL  
License Number 3013  
Expiration Date May 24, 2014  
Registration Number  
Expiration Date  
Workers Comp Insurance Feb 23, 2013

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY CAPE DESIGN...GAS FIREPLACE

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BELOW)	Project Closeout <ul style="list-style-type: none"><li>Electrical Panel Certificate Energy code</li><li>Blower test certificate</li><li>Construction Control final reports</li><li>Sheet Metal (separate permit)</li><li>Dumpster 6 Yard Or Greater Fire Department Permit</li><li>Clearly visible street number</li></ul>	Fire Protection	
Final		Oil Burner	Highway Department 540-2670
Dryer Vent Placard 5M1502.4.5 & 504.6.5			Permit Issued By <i>Roland J. Bernier</i> Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

All attachments are to remain with permit card for the duration of the project

WATER RESISTANT BUILDING PERMIT JACKETS ARE NOW ON SALE IN THE BUILDING DEPARTMENT



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 242 - 12

Date Issued Sep 27, 2012

Fee \$3407.00

Balance..... \$3407.00

### Property Information

Address 5 TAJLEA WAY  
Map U11 Parcel 60-2 Zone R  
Owner/Agent Stephen Marsh  
Address 360 Massachusetts Ave  
Acton, MA 01720

### Contractor Information

Name KIMBALL  
License Number 3013  
Expiration Date May 24, 2014  
Registration Number  
Expiration Date  
Workers Comp Insurance

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

SINGLE FAMILY DWELLING CAPE STYLE...GAS FIREPLACE

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0187	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BELOW)	Project Closeout - Electrical Panel Certificate - Energy code - Blower test certificate - Construction Control final reports - Sheet Metal (separate permit) - Dumpster 5 Yard Or Greater - Fire Department Permit - Clearly visible street number	Fire Protection  Oil Burner	Highway Department 540-2670
Final  Dryer Vent Placard \$M1602.4.5 & \$504.6.5			Permit Issued By  Roland J. Bernier  Building Commissioner

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# BUILDING PERMIT

Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 243 - 12

Date Issued Oct 4, 2012

Fee \$3407.00

Balance..... \$3407.00

## Property Information

Address 1 PADDOCK WAY

Map U11 Parcel 60-3 Zone R

Owner/Agent Stephen Marsh

Address 360 Massachusetts Ave

Acton, MA 01720

## Contractor Information

Name MARSH

License Number 88586

Expiration Date Jul 2, 2014

Registration Number

Expiration Date

Workers Comp Insurance Feb 23, 2013

## Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY CAPE DESIGN...GAS FIREPLACE...408 ...

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BELOW)	Project Closeout - Electrical Panel Certificate - Energy code - Blower test certificate - Construction Control final reports - Sheet Metal (separate permit) - Dumpster 5 Yard Or Greater - Fire Department Permit - Clearly visible street number	Fire Protection  Oil Burner	Highway Department 540-2670
Final  Dryer Vent Placard §M1502.4.5 & §504.8.5			Permit Issued By  Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

All attachments are to remain with permit card for the duration of the project

WATER RESISTANT BUILDING PERMIT JACKET'S ARE NOW ON SALE IN THE BUILDING DEPARTMENT



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 244 - 12

Date Issued Apr 16, 2013

Fee \$3416.00

Balance..... \$3416.00

### Property Information

Address 2 PADDOCK WAY

Map U11 Parcel 60-8 Zone R

Owner/Agent Stephen Marsh

Address 360 Massachusetts Ave

Acton, MA 01720

### Contractor Information

Name KIMBALL

License Number 3013

Expiration Date May 24, 2014

Registration Number

Expiration Date

Workers Comp Insurance Feb 23, 2014

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY COLONIAL DESIGN...GAS FIREPLACE...PATIO IN LIEU OF DECK APPROVED BY BOA

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BULKY)		Fire Protection	
Final		Oil Burner	Highway Department 540-2670
Dryer Vent Placard SM1602.4.5 & SM04.5.5	<b>Project Closeout</b> <ul style="list-style-type: none"><li>Electrical Panel Certificate Energy code</li><li>Blower test certificate</li><li>Construction Control final reports</li><li>Sheet Metal (separate permit)</li><li>Dumpster 6 Yard Or Greater Fire Department Permit</li><li>Clearly visible street number</li></ul>		Permit Issued By <i>Roland J. Bernier</i> Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

All attachments are to remain with permit card for the duration of the project

WATER RESISTANT BUILDING PERMIT JACKETS ARE NOW ON SALE IN THE BUILDING DEPARTMENT



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 245 - 12

Date Issued Apr 16, 2013

Fee \$3416.00

Balance..... \$3416.00

### Property Information

Address 5 PADDOCK WAY

Map U11 Parcel 60-5 Zone R

Owner/Agent Stephen Marsh

Address 360 Massachusetts Ave  
Acton, MA 01720

### Contractor Information

Name KIMBALL

License Number 3013

Expiration Date May 24, 2014

Registration Number

Expiration Date

Workers Comp Insurance

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY DWELLING...ZERO CLEARANCE GAS FIREPLACE...FULL UNFINISHED BASEMENT...OPEN DECK...ATTACHED GARAGE...

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents ONCE BELOW	Project Closeout <input type="checkbox"/> Electrical Panel Certificate Energy code <input type="checkbox"/> Blower test certificate <input type="checkbox"/> Construction Control final reports <input type="checkbox"/> Sheet Metal (separate permit) <input type="checkbox"/> Dumpster 6 Yard Or Greater Fire Department Permit <input type="checkbox"/> Clearly visible street number	Fire Protection Oil Burner	Highway Department 540-2670
Final <input type="checkbox"/> Dryer Vent Placed §M1502.4.5 & §504.6.5			Permit Issued By  Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

All attachments are to remain with permit card for the duration of the project

WATER RESISTANT BUILDING PERMIT JACKET'S ARE NOW ON SALE IN THE BUILDING DEPARTMENT





# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 246 - 12

Date Issued Feb 16, 2013

Fee \$3416.00

Balance..... \$3416.00

### Property Information

Address 4 PADDOCK WAY  
Map U11 Parcel 60-7 Zone R  
Owner/Agent Stephen Marsh  
Address 360 Massachusetts Ave  
Acton, MA 01720

### Contractor Information

Name KIMBALL  
License Number 3013  
Expiration Date May 24, 2014  
Registration Number  
Expiration Date  
Workers Comp Insurance Feb 23, 2014

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY DWELLING...ZERO CLEARANCE GAS FIREPLACE...OPEN DECKS...FULL UNFINISHED BASEMENTS...ATTACHED GARAGE...

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BELO)	Project Closeout — Electrical Panel Certificate — Energy code — Blower test certificate — Construction Control final reports — Sheet Metal (separate permit) — Dumpster 6 Yard Or Greater Fire Department Permit — Clearly visible street number	Fire Protection  Oil Burner	Highway Department 540-2670
Final			Permit Issued By <i>Roland J. Bernier</i> Building Commissioner
Dryer Vent Placard SM1502.4.5 & 5504.6.5			

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WATER RESISTANT BUILDING PERMIT JACKETS ARE NOW ON SALE IN THE BUILDING DEPARTMENT



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 247 - 12

Date Issued Apr 16, 2013

Fee \$3416.00

Balance..... \$3416.00

### Property Information

Address 7 PADDOCK WAY

Map U11 Parcel 60-6 Zone R

Owner/Agent Stephen Marsh

Address 360 Massachusetts Ave

Acton, MA 01720

### Contractor Information

Name KIMBALL

License Number 3013

Expiration Date May 24, 2014

Registration Number

Expiration Date

Workers Comp Insurance Feb 23, 2014

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

NEW SINGLE FAMILY COLONIAL DESIGN...GAS FIREPLACE...FULL UNFINISHED BASEMENT...OPEN DECK

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents (SEE BELOW)	Project Closeout - Electrical Panel Certificate - Energy code - Blower test certificate - Construction Control final reports - Sheet Metal (separate permit) - Dumpster 6 Yard Or Greater - Fire Department Permit - Clearly visible street number	Fire Protection  Oil Burner	Highway Department 540-2670
Final  Dryer Vent Placard §M1502.4.5 & §504.8.5			Permit Issued By  <i>Roland J. Bernier</i>  Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

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WATER RESISTANT BUILDING PERMIT JACKETS ARE NOW ON SALE IN THE BUILDING DEPARTMENT



# BUILDING PERMIT

## Town of Littleton

Post permit and approved construction documents in clear view and protected from weather at all times until the Certificate of Occupancy is issued

Permit # 248 - 12  
Date Issued Oct 4, 2012  
Fee \$3407.00  
Balance \$3407.00

### Property Information

Address 3 PADDOCK WAY  
Map U11 Parcel 60-4 Zone R  
Owner/Agent Stephen Marsh  
Address 360 Massachusetts Ave  
Acton, MA 01720

### Contractor Information

Name MARSH  
License Number 88586  
Expiration Date Jul 2, 2014  
Registration Number  
Expiration Date  
Workers Comp Insurance Feb 23, 2013

### Scope of Work

✓ Eight Edition Code Commercial - Eight Edition 1&2 Family

SINGLE FAMILY DWELLING CAPE STYLE...GAS FIREPLACE...408 MARKET

Building 540-2420	Plumbing/Gas 540-2423	Electrical 486-0167	Assessor 540-2410
Foundation	Rough Plumbing	Rough	
Rough Framing	Final Plumbing	Security	Water Department 540-2222
Insulation	Rough Gas	Final	
As-Built	Final Gas	Fire Department 540-2302	Board of Health 540-2430
Site Plan Construction Documents		Fire Protection	
Final	Project Closeout	Oil Burner	Highway Department 540-2670
Dryer Vent Placard §M1502.4.6 & §504.6.6	<input type="checkbox"/> Electrical Panel Certificate Energy code <input type="checkbox"/> Blower test certificate <input type="checkbox"/> Construction Control final reports <input type="checkbox"/> Sheet Metal (separate permit) <input type="checkbox"/> Dumpster 6 Yard Or Greater Fire Department Permit <input type="checkbox"/> Clearly visible street number		Permit Issued By  Building Commissioner

AS-BUILT DRAWINGS ARE REQUIRED IF NOTED HERE..... YES

All attachments are to remain with permit card for the duration of the project

WATER RESISTANT BUILDING PERMIT JACKETS ARE NOW ON SALE IN THE BUILDING DEPARTMENT

EXECUTIVE OFFICE OF HOUSING AND LIVABLE COMMUNITIES CH40B SUBSIDIZED HOUSING INVENTORY

Littleton

DHCD ID #	Project Name	Address	Type	Total SHI Units	Affordability Expires	Built w/ Comp. Permit?	Subsidizing Agency
1619	Pine Tree Park	19 Shattuck St.	Rental	48	Perp	No	EOHLC
1620	Patriot Circle	19 Shattuck St.	Rental	8	Perp	Yes	EOHLC
1621	n/a	King Street	Rental	2	Perp	Yes	EOHLC
1622	Patriot Circle	19 Shattuck St.	Rental	10	Perp	Yes	EOHLC
1623	Littleton Green	423 King St	Rental	24	Perp	Yes	RHS
							RHS
1624	Mill Pond Apartments	50 Mill Rd.	Rental	50	2045*	Yes	HUD
							MassHousing
1625	Minuteman Housing	500 Newtown Rd./Nashoba Rd	Rental	8	2034*	No	HUD
1626	Pond Side at Littleton	147 King St.	Rental	90	Perp	Yes	MassHousing
							HUD
4340	DDS Group Homes	Confidential	Rental	25	N/A	No	DDS
4573	DMH Group Homes	Confidential	Rental	8	N/A	No	DMH
6824	Charles Ridge	Off of Beaver Brook Road	Ownership	11	Perp	Yes	EOHLC
8891	Village on the Common	off Great Road	Ownership	0	Perp	YES	EOHLC
9348	Shelburne Village	White Street	Ownership	3	Perp	NO	EOHLC
9349	Mannion Place	14 Mannion Place	Ownership	3	Perp	YES	EOHLC
9370	Kimloch Farms	120 Goldsmith Street	Ownership	2	Perp	YES	MassHousing

1/13/2025

This data is derived from information provided to the Executive Office of Housing and Livable Communities (EOHLC) by individual communities and is subject to change as new information is obtained and use restrictions expire.

EXECUTIVE OFFICE OF HOUSING AND LIVABLE COMMUNITIES CH40B SUBSIDIZED HOUSING INVENTORY

Littleton

DHCD ID #	Project Name	Address	Type	Total SHI Units	Affordability Expires	Built w/ Comp. Permit?	Subsidizing Agency
9620	Fifteen Great Road/Village Green/Wildflower Meadow	15 Great Road	Mix	158	Perp	YES	MassHousing
10638	Jones Meadow	Bluebird Way	Ownership	2	Perp	NO	EOHLC
10875	Webber Village	King St	Ownership	2	Perp	NO	EOHLC
11010	Hager Homestead	336/338 King Street,	Ownership	2	Perp	NO	EOHLC
Littleton Totals				456	Census 2020 Year Round Housing Units		3,861
					Percent Subsidized		11.81%