

## Community Preservation Committee Littleton, Massachusetts

The CPC was established by Town Meeting in 2007. The CPC has the powers and responsibilities specified by Massachusetts General Law Chapter 44B, section 5(b), the Community Preservation Act.

**To Applicant: Please circle the word(s) “yes” for which your project meets eligibility (see pg. 6).**

View a .pdf version of the official Department of Revenue allowable uses chart at:  
<http://www.communitypreservation.org/DOR-Allowable-Uses-2012.pdf>

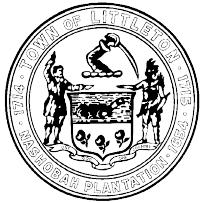
Projects are only eligible for CPA funding if they are a “yes” below.

	Open Space	Historic	Recreation	Housing
Acquire	Yes	Yes	Yes	Yes
Create	Yes	No	Yes	Yes
Preserve	Yes	Yes	Yes	Yes
Support	No	No	No	Yes
Rehabilitate and/or Restore	Yes, if acquired or created with CPA funds	Yes	Yes (new 7/8/2012)	Yes, if acquired or created with CPA funds

*Chart adapted from “Recent Developments in Municipal Law”, Massachusetts Department of Revenue, October 2012.*

Attach this table to your completed “Community Preservation Eligibility Request” and submit both to:

Jim Duggan  
(978) 952-2311  
Town Administrator  
Town Offices, 3<sup>rd</sup> floor  
37 Shattuck Street  
P.O. Box 1305  
Littleton, MA 01460



# **Community Preservation Committee Littleton, Massachusetts**

The CPC was established by Town Meeting in 2007. The CPC has the powers and responsibilities specified by Massachusetts General Law Chapter 44B, section 5(b), the Community Preservation Act.

# Community Preservation Application for Funding

Date: 02/24/2025

**Project Title:** Long Lake Beach Dock

**Name of Applicant:** Alicia Day

**Name of Organization:** Littleton Parks, Recreation, & Community Education

**Address:** 41 Shattuck Street, Littleton, MA 01460

**Telephone:** 978-540-2490      **Email:** [aday@littletonma.org](mailto:aday@littletonma.org)

**CPA Category** (circle all that apply): **Open Space** **Historic Preservation**  
**Recreation** **Community Housing**

**CPA Funding Requested:** \$ 15,000      **Total Project Cost:** \$ 57,704.00

**Please attach answers to the following questions. Include supporting materials as necessary.**

1. **Project Description:** Please give a detailed project description, including specific objectives.
2. **Goals:** How does this project accomplish the goals of the Community Preservation Plan for Littleton? (See Guidelines for Project Submission for general criteria)
3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year project?
4. **Budget:** Please provide a full budget including the following information, as applicable.  
(NOTE: CPA funds may not be used for maintenance):
  - a. Total amount of the project cost, with itemization of major components.
  - b. Additional funding sources. Please include those that are available, committed, or under consideration.
  - c. Describe the basis for your budget and the sources of information you used.
5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project?

Please see attached documents.



PARKS, RECREATION, & COMMUNITY EDUCATION

41 Shattuck Street, Littleton, MA 01460

PHONE: (978) 540-2490 FAX: (978) 540-2490

[littletonrec@littletonma.org](mailto:littletonrec@littletonma.org) [www.littletonrec.com](http://www.littletonrec.com)

**TO:** Carolyn Mueller, Community Preservation Committee Chair  
**FROM:** Alicia Day, Director of Parks, Recreation, and Community Education (PRCE)  
**CC:** Sol Marini, Park Commission Chair and Peter Church, Park Commission Vice Chair  
**DATE:** 02/24/2025  
**RE:** CPC Application: amended details for purchasing a dock for Long Lake Beach

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**1. Project Description:** Please give a detailed project description, including specific objectives.

The dock for the center of the lake should be updated in a similar fashion as the sailboat dock was updated with the Can Dock system in 2019. The current dock has large 3 foot by 5 foot sections that lock together and are held in place with metal poles. The plastic for the current dock blocks have cracks which allow water to seep in and propagate mold inside. Also the metal poles holding the dock in place are very rusty and difficult to remove after they have been pounded into the lake bottom. We have not installed the center dock in the last couple of years because they have gotten too heavy for our staff to lift out of the water once they are water logged. This section of the dock is important for safety purposes. First it physically creates a separation between zone 1 and zone 2, this allows the lifeguards to have a more specific area to focus on or to shut down one of the zones when there are smaller numbers of visitors at the beach. Second it creates a quicker response time to rescues in deeper end of the swim box. Additionally we would add on a fishing dock outside of the swim box and sailing dock. We have a large amount of visitors that fish and we want to be able to give them a space to do this safely without dealing with lost fish hooks and lures in areas where people are consistently in their bare feet. The system we are looking to use has 1 foot by 1 foot blocks that can easily be replaced and they can be placed into any configuration needed. This project is over \$50,000 and we will have to put it out to bid.

**2. Goals:** How does this project accomplish the goals of the Community Preservation Plan for Littleton?

This project meets the CPC goals by acquiring a new dock section that will help reach safety protocols for the lifeguards at long Lake. As mentioned in the previous section it creates a quicker response time to rescues in deeper end of the swim box and will create a two individual swim boxes instead of one large section to guard.

Additionally, it will allow us to achieve our goal of creating a fishing dock for our residents that have been wanting fishing access for many years. Giving them their own space will eliminate issues of people trying to fish at the swimming beach which is prohibited in the summer season. This project meets the CPC goals by making steps towards preserving active recreation and enhancing a facility that is being use for active recreation specifically.

**3. Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year project?

Once we receive funding for this project we will order the supplies needed and schedule a shipping and drop off date. We would hope to have this section installed and ready for use as quickly as possible to be enjoyed for the majority of the summer.

**4. Budget:** Please provide a full budget including the following information, as applicable.

At the Annual Town meeting on May 7th, 2024 CPC article approved for \$42,436.00 to complete the second phase of replacing the Long Lake dock and creating a fishing dock that was requested by the public. At the start of the Capital budgeting in FY 2024 we were waiting for updated costs from CanDock and we had calculated in a 6% inflation buffer using the previous purchase rate of \$70.00 per block. When we received an updated quote after town meeting and the cost had increased to \$80.08 per block, a 15% increase. We have locked in that rate for the 2024 quote from CanDock. The quote would allow us to fully implement a fishing dock, the swim zone separating dock, and replace the old deep dock for \$57,703.86. We have a previous donation of \$1,000, which would leave us with \$14,267.86 remaining to complete this project.

**5. Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project?

- The Park Commission voted on 10/17/2023 to approve the purchase of the dock segments at Long Lake beach as the top priority for Fiscal year 2025. This is still the case for Fiscal Year 2026.
- We did present this as a Capital request for FY 26 budget and Town Administration and FinCom suggested that it should be funded through CPC.
- The Select Board and FinCom supported this project in fiscal Year 2025 and are still supporting this project.

Thank you for your time and consideration.

Respectfully submitted,

*Alicia Day*

PRCE Director  
Town of Littleton  
Parks, Recreation & Community Education

Swim Box Dock

Fishing Dock

Deep Dock

