

April 3, 2025

Littleton Conservation Commission

37 Shattuck Street
Littleton, MA 01460



Re: Notice of Intent Filing - 65 Bruce Street

Dear Commission Members:

Please find enclosed a Notice of Intent filing for 65 Bruce Street in Littleton. The project calls for the construction of an addition to the existing house located within the wetland buffer zone. The addition will be located approximately 32' from the edge of wetlands in an area that is currently a gravel parking area. A new septic system will be installed within the 100' buffer zone, but outside the 50' buffer zone. The proposed septic system has received approval from the Littleton Board of Health. Straw wattles will be provided at the limit of work to prevent sediment from leaving the area of construction. Two (2) copies of the following items have been attached as part of this application:

- WPA-Form 3 - Notice of Intent
- Notice of Intent Plan – 65 Bruce Street, dated 3-31-2025
- A USGS Quadrangle location map
- A Littleton Conservation Waiver Request Form
- A copy of the wetlands delineation by Places Associates Inc.
- A certified list of abutters.
- A local filing fee check in the amount of \$67.50 + \$55.00 local = \$122.50 made out to the Town of Littleton.
- A state filing fee in the amount of \$42.50 made out to the Commonwealth of Massachusetts

Please let me know if you require any additional information or have any concerns. I look forward to discussing this with you at your next regularly scheduled meeting.

Very truly yours,

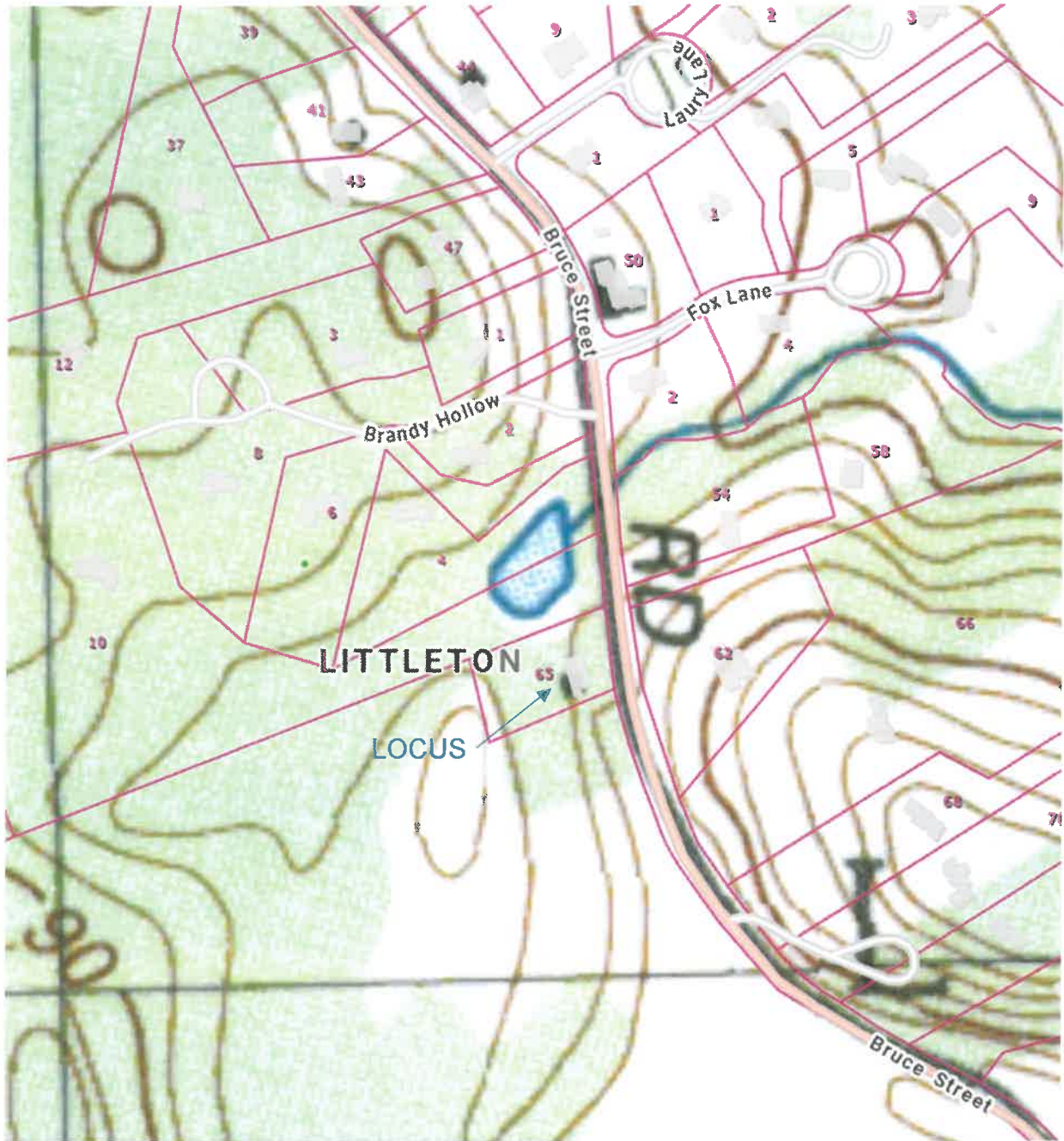

John E. Boardman P.E.

Cc – via email
MADEP Central regional Office
8 New Bond Street
Worcester MA 01606

state filing fee to:
DEP Lock Box
PO Box 4062
Boston, MA 02211

John Boardman P.E.
Civil Engineering Design and Consulting Services
P.O. Box 1202, Sterling Ma 01564
978-590-9970 – john@jebcivil.com

USGS Map – Not to Scale



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Civil Engineering Design and Consulting Services
P.O. Box 1202, Sterling Ma 01564
978-590-9970 --- john@jebcivil.com



Littleton Conservation Commission

37 Shattuck Street / Room 303

Phone: 978 540-2428

Fax: 978 952-2321

Littleton Wetland Protection Regulations

Waiver Request Requirement Information (Section 1.4)

Date: 4-3-25 Applicant/Owner: Randolph and Jamie miller

Map/Lot: R16/4-a Project Address: 65 Bruce Street

In order request a waiver, the following provides a guidance for required information (attach additional text, plans, photos or graphics if needed):

Project purpose and need: _____

The proposed project is intended to provide additional living space to the Miller family and replace an older septic system with new septic system farther from the wetland and meeting all of today's standards.

What specific action(s) is the Waiver being asked for? _____

A waiver is requested to allow the construction of an addition within 50' of a wetland area. The area is currently used as a gravel parking area.

How is the action(s) in the public interest, necessary to avoid a taking, necessary to prevent a safety hazard or water dependent? _____

The waiver is in the public interest to allow the continued use of the Miller Family home by the Miller family and protect the wetland resource by removing the parking area and locating the septic system as far from the wetland area as possible.

How is the action(s) consistent with the intent and purpose of the Bylaw? _____

The proposed plan is consistent with the bylaw as it increases the protection of the wetland resources onsite by installing a new septic system as far from the wetland area as possible and by removing a parking area and its potential for contamination from close proximity to the wetlands. Parking areas can create TSS loading and other contamination, where roof runoff is considered by the SWM Policy to be "clean"

Existing and proposed site conditions (ie, impervious, lawn & disturbed areas) (square feet; show on plan): _____

The area of proposed activity within the the 50' buffer zone is currently a gravel parking area, and will be replaced with a proposed addition. The addition is 24'x24' and the area between the erosion control barrier and the 50' buffer zone is 1,000± square feet.

Existing and proposed distances of land uses from wetland resource areas (show on plan):

The existing house is 26' from the wetland.

The proposed addition is 32' from the wetland.

The proposed erosion control is at the existing edge of lawn, 16' from the wetland.

Analysis of less environmentally damaging practicable alternative: _____

The majority of the existing house is within the 50' buffer zone and the addition is proposed in the only logical location. Other locations would impact the septic system or the driveway and site access.

Proposed short term and long term protection of wetland resource areas: _____

Short term protection of the wetland area is through the installation of an erosion control barrier, see the proposed NOI Plan.

Long term the wetland area is protected from further incursion by the existing steep slope from the edge of lawn down to the wetlands.

Is the site in a Zone I, II or III (groundwater) or Zone A, B or C (surface water) water supply area: The site is not in the Littleton Aquifer or Water Resource Protection District and is not within a State Zone A,B or C.

Are there critical, unique or sensitive resource areas in the area (ie, NHESP mapped habitat, vernal pools, unusual wetland types, cold water fisheries, outstanding resource waters, Core Habitat, Conservation land, etc); show on plan: _____

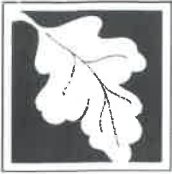
MASSGIS indicates a potential vernal pool on the property to the north.

Other factors for consideration: _____

The application is in compliance with section 4.5 of the Regulations which states: Work associated with pre-existing structures or activities (in place prior to August 8, 2016) not presently in compliance with Section 4.2 may not increase the degree of "non-conformance" of those structures or activities.

Signature: _____ **Project:** 65 Bruce Street, Littleton

John Boardman, P.E.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Littleton

City/Town

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Note:
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

65 Bruce Street

a. Street Address

Littleton

b. City/Town

01460

c. Zip Code

Latitude and Longitude:

42.54508

d. Latitude

71.52899

e. Longitude

r16

f. Assessors Map/Plat Number

4-1

g. Parcel /Lot Number

2. Applicant:

Randolph and Jamie

a. First Name

Miller

b. Last Name

c. Organization

65 Bruce Street

d. Street Address

Littleton

e. City/Town

MA

f. State

01460

g. Zip Code

978-732-3000

h. Phone Number

i. Fax Number

randolph.miller@hotmail.com

j. Email Address

3. Property owner (required if different from applicant): ☐ Check if more than one owner

same as applicant

a. First Name

b. Last Name

c. Organization

d. Street Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email address

4. Representative (if any):

John

a. First Name

Boardman

b. Last Name

John Boardman P.E.

c. Company

PO Box 1202

d. Street Address

Sterling

e. City/Town

MA

f. State

01564

g. Zip Code

978-590-9970

h. Phone Number

i. Fax Number

john@jebcivil.com

j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$110.00

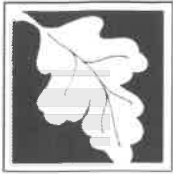
a. Total Fee Paid

\$42.50

b. State Fee Paid

\$67.60 + \$55.00 local = \$122.50

c. City/Town Fee Paid



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

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WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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A. General Information (continued)

6. General Project Description:

The project calls for the construction of an addition to the existing house located within the wetland buffer zone. The addition will be located approximately 32' from the edge of wetlands in an area that is currently a gravel parking area. A new septic system will be installed within the 100' buffer zone, but outside the 50' buffer zone.

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- | | |
|---|---|
| 1. <input checked="" type="checkbox"/> Single Family Home | 2. <input type="checkbox"/> Residential Subdivision |
| 3. <input type="checkbox"/> Commercial/Industrial | 4. <input type="checkbox"/> Dock/Pier |
| 5. <input type="checkbox"/> Utilities | 6. <input type="checkbox"/> Coastal engineering Structure |
| 7. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) | 8. <input type="checkbox"/> Transportation |
| 9. <input type="checkbox"/> Other | |

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1. ☐ Yes ☒ No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR 10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

South Middlesex

a. County

60843

c. Book

b. Certificate # (if registered land)

419

d. Page Number

B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- ☒ Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- ☐ Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	1. linear feet	2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet	2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet	2. square feet
	3. cubic yards dredged	

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet	2. square feet
	3. cubic feet of flood storage lost	4. cubic feet replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet	
	2. cubic feet of flood storage lost	3. cubic feet replaced
f. <input type="checkbox"/> Riverfront Area	1. Name of Waterway (if available) - specify coastal or inland	

2. Width of Riverfront Area (check one):

☐ 25 ft. - Designated Densely Developed Areas only

☐ 100 ft. - New agricultural projects only

☐ 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project:

square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet

b. square feet within 100 ft.

c. square feet between 100 ft. and 200 ft.

5. Has an alternatives analysis been done and is it attached to this NOI?

☐ Yes ☐ No

6. Was the lot where the activity is proposed created prior to August 1, 1996?

☐ Yes ☐ No

3. ☐ Coastal Resource Areas: (See 310 CMR 10.25-10.35)

Note: for coastal riverfront areas, please complete **Section B.2.f.** above.



Massachusetts Department of Environmental Protection
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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	1. square feet _____ 2. cubic yards dredged _____	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	1. square feet _____	2. cubic yards beach nourishment _____
e. <input type="checkbox"/> Coastal Dunes	1. square feet _____	2. cubic yards dune nourishment _____
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	1. linear feet _____	
g. <input type="checkbox"/> Rocky Intertidal Shores	1. square feet _____	
h. <input type="checkbox"/> Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., creation _____
i. <input type="checkbox"/> Land Under Salt Ponds	1. square feet _____	
	2. cubic yards dredged _____	
j. <input type="checkbox"/> Land Containing Shellfish	1. square feet _____	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	1. cubic yards dredged _____	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	1. square feet _____	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	a. square feet of BVW _____	b. square feet of Salt Marsh _____
5. <input type="checkbox"/> Project Involves Stream Crossings		
	a. number of new stream crossings _____	b. number of replacement stream crossings _____



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C. Other Applicable Standards and Requirements

- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm.

a. ☐ Yes ☒ No

If yes, include proof of mailing or hand delivery of NOI to:

Natural Heritage and Endangered Species Program
Division of Fisheries and Wildlife
1 Rabbit Hill Road
Westborough, MA 01581

online 3-31-25

b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

c. Submit Supplemental Information for Endangered Species Review*

1. ☐ Percentage/acreage of property to be altered:

(a) within wetland Resource Area

percentage/acreage

(b) outside Resource Area

percentage/acreage

2. ☐ Assessor's Map or right-of-way plan of site

2. ☐ Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work **

(a) ☐ Project description (including description of impacts outside of wetland resource area & buffer zone)

(b) ☐ Photographs representative of the site

* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <https://www.mass.gov/mas-endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

** MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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C. Other Applicable Standards and Requirements (cont'd)

- (c) ☐ MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

Projects altering 10 or more acres of land, also submit:

- (d) ☐ Vegetation cover type map of site

- (e) ☐ Project plans showing Priority & Estimated Habitat boundaries

- (f) OR Check One of the Following

1. ☐ Project is exempt from MESA review.
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2. ☐ Separate MESA review ongoing.

a. NHESP Tracking #

b. Date submitted to NHESP

3. ☐ Separate MESA review completed.

Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a. ☒ Not applicable – project is in inland resource area only b. ☐ Yes ☐ No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Bourne to Rhode Island border, and the Cape & Islands:

North Shore - Plymouth to New Hampshire border:

Division of Marine Fisheries -
Southeast Marine Fisheries Station
Attn: Environmental Reviewer
836 South Rodney French Blvd.
New Bedford, MA 02744
Email: dmf.envreview-south@mass.gov

Division of Marine Fisheries -
North Shore Office
Attn: Environmental Reviewer
30 Emerson Avenue
Gloucester, MA 01930
Email: dmf.envreview-north@mass.gov

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c. ☐ Is this an aquaculture project?

- d. ☐ Yes ☐ No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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Littleton

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C. Other Applicable Standards and Requirements (cont'd)

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
- a. ☐ Yes ☒ No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.
- b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?
- a. ☐ Yes ☒ No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
- a. ☐ Yes ☒ No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?
- a. ☐ Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
1. ☐ Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
 2. ☐ A portion of the site constitutes redevelopment
 3. ☐ Proprietary BMPs are included in the Stormwater Management System.
- b. ☒ No. Check why the project is exempt:
1. ☒ Single-family house
 2. ☐ Emergency road repair
 3. ☐ Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

D. Additional Information

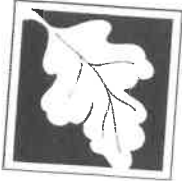
- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

Online Users: Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. ☒ USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. ☒ Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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Littleton
City/Town

D. Additional Information (cont'd)

3. ☒ Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4. ☒ List the titles and dates for all plans and other materials submitted with this NOI.

Notice of Intent Plan - 65 Bruce Street

a. Plan Title

John Boardman P.E.

b. Prepared By

3-31-25

d. Final Revision Date

See cover letter with list of attached documents

f. Additional Plan or Document Title

John Boardman P.E.

c. Signed and Stamped by

1"=20'

e. Scale

3-31-25

g. Date

5. ☐ If there is more than one property owner, please attach a list of these property owners not listed on this form.
6. ☐ Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7. ☐ Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8. ☒ Attach NOI Wetland Fee Transmittal Form
9. ☐ Attach Stormwater Report, if needed.

E. Fees

1. ☐ Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

142

2. Municipal Check Number

143

4. State Check Number

John

6. Payor name on check: First Name

4-3-25

3. Check date

4-3-25

5. Check date

Boardman P.E.

7. Payor name on check: Last Name



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

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F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. Signature of Applicant

3. Signature of Property Owner (if different)

6. Signature of Representative (if any)

2. Date

4. Date

6. Date

For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

Other:

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



A. Applicant Information

1. Location of Project:

65 Bruce Street

a. Street Address

143

c. Check number

Littleton

b. City/Town

\$42.50

d. Fee amount

2. Applicant Mailing Address:

Randolph and Jamie

a. First Name

Miller

b. Last Name

c. Organization

65 Bruce Street

d. Mailing Address

Littleton

e. City/Town

f. State

g. Zip Code

978-732-3000

h. Phone Number

i. Fax Number

randolp.miller@hotmail.com

j. Email Address

3. Property Owner (if different):

same as applicant

a. First Name

b. Last Name

c. Organization

d. Mailing Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

B. Fees

Fee should be calculated using the following process & worksheet. ***Please see Instructions before filling out worksheet.***

Step 1/Type of Activity: Describe each type of activity that will occur in wetland resource area and buffer zone.

Step 2/Number of Activities: Identify the number of each type of activity.

Step 3/Individual Activity Fee: Identify each activity fee from the six project categories listed in the instructions.

Step 4/Subtotal Activity Fee: Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

Step 5/Total Project Fee: Determine the total project fee by adding the subtotal amounts from Step 4.

Step 6/Fee Payments: To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Fees (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
single family home - Cat 1	1	110.00	110.00

Step 5/Total Project Fee: 110.00

Step 6/Fee Payments:

Total Project Fee:	110.00
	a. Total Fee from Step 5
State share of filing Fee:	\$42.50
	b. 1/2 Total Fee less \$12.50
City/Town share of filing Fee:	\$67.50
	c. 1/2 Total Fee plus \$12.50

C. Submittal Requirements

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection
Box 4062
Boston, MA 02211

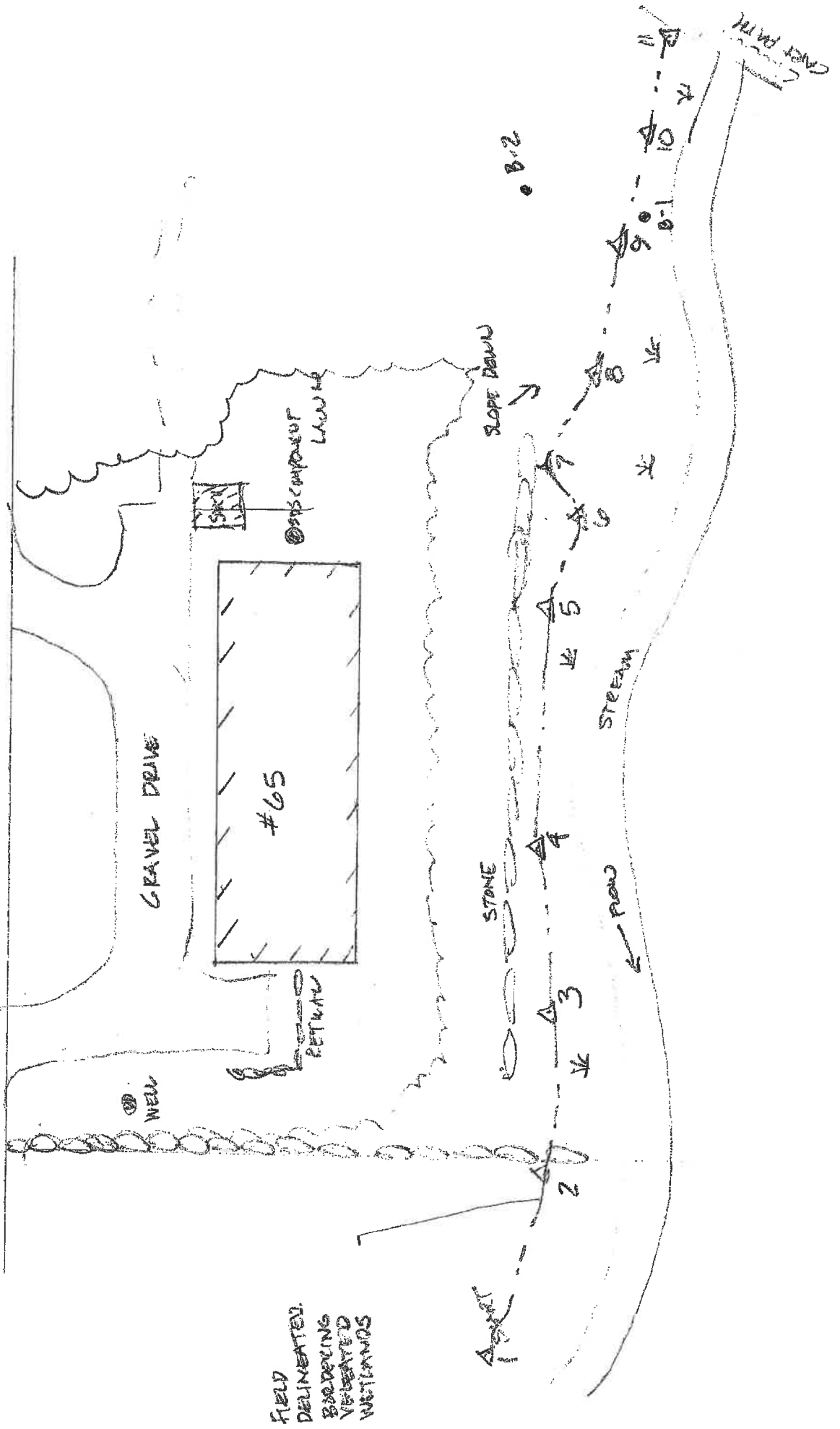
- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

To MassDEP Regional Office (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

SEPT 27, 2023
65 BRUCE ST
WETLAND FLAG
SKETCH

W. MURRAY

BRUCE ST





**TOWN OF LITTLETON
BOARD OF ASSESSORS**

P.O. BOX 1305
LITTLETON, MA 01460
(978) 540-2410
FAX: (978) 952-2321

Date: March 6, 2025

Re: Certified List of Abutters Conservation Commission

Applicant: John Boardman
Name of Firm: John Boardman PE
Mailing Address: PO Box 1202, Sterling MA 01546

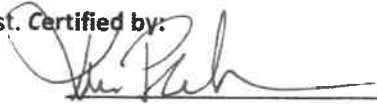
Subject Parcel Location: 65 Bruce St, Littleton MA 01460
Subject Parcel No.: R16 4 A
Subject Owner Name: Jamie & Randolph Miller

M.G.L. Chapter 131: Section 40 "Any person filing a notice of intention with a conservation commission shall at the same time give written notification thereof, by delivery in hand or certified mail, return receipt requested, to all abutters within one hundred feet of the property line of the land where the activity is proposed, but not limited to, owners of land directly opposite said proposed activity on any public or private street or way, and in another municipality or across a body of water. When a notice of intent proposes activities on land under water bodies and waterways or on a tract of land greater than 50 acres, written notification shall be given to all abutters within 100 feet of the proposed project site. For the purposes of this action, "project site" shall mean lands where the following activities are proposed to take place: dredging, excavating, filling, grading, the erection, reconstruction or expansion of a building or structure, the driving of pilings, the construction or improvement of roads or other ways and the installation of drainage, sewerage and water systems, and "land under water bodies and waterways" shall mean the bottom of, or land under, the surface of the ocean or an estuary, creek, river stream, pond or lake. When a notice of intent proposes activity on a linear shaped project site longer than 1,000 feet in length, notification shall be given to all abutters within 1,000 feet of the proposed project site. If the linear project site takes place wholly within an easement through another person's land, notice shall also be given to the landowner. Said notification shall be at the applicant's expense, and shall state where copies of the notice of intention may be examined and obtained and where information regarding the date, time and place of the public hearing may be obtained. Proof of such notification, with a copy of the notice mailed or delivered, shall be filed with the conservation commission."

I hereby certify the attached list of abutter (s) as stated in the M.G.L. Chapter 131, Section 40.

Number of Abutter(s) 7 including the subject parcels + 1 Applicant Requesting Abutter's

List. Certified by:


Name: Kim Prehl
Title: Office Assistant & Field Lister

62 BRUCE ST

R15 20 7

LUC: 101

JULIE & PATRICK FREDERICKSEN L

FREDERICKSEN PATRICK, TRUSTEE

62 BRUCE ST

LITTLETON, MA 01460

91 BRUCE ST

R16 4 0

LUC: 017

PICKARD JAMES H+ELEANOR P TRS

PICKARD REALTY TRUST

91 BRUCE ST

LITTLETON, MA 01460

65 BRUCE ST

R16 4 A

LUC: 101

MILLER RANDOLPH A

MILLER JAMIE M

65 BRUCE STREET

LITTLETON, MA 01460

owner

10 BRANDY HOLLOW

R16 5 0

LUC: 101

KNOX KIMBERLY J

10 BRANDY HOLLOW

LITTLETON, MA 01460

4 BRANDY HOLLOW

R16 5 5

LUC: 101

INGHAM WILLIAM E

INGHAM MARGARITE W

4 BRANDY HOLLOW

LITTLETON, MA 01460

54 BRUCE ST

R22 19 0

LUC: 101

KAPLAN HARRIS

KAPLAN AUDRA

54 BRUCE ST

LITTLETON, MA 01460

58 BRUCE ST

R22 19 A

LUC: 101

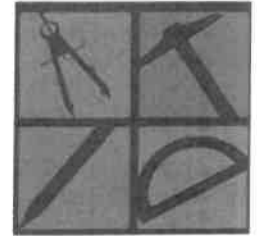
BLOOM HOWARD

MEYERS-BLOOM ELLEN

58 BRUCE ST

LITTLETON, MA 01460

April 3, 2025



Re: Propose Addition and Septic System Installation – 65 Bruce Street, Littleton

AFFIDAVIT OF SERVICE

UNDER THE MASSACHUSETTS WETLANDS PROTECTION ACT

I, **John Boardman P.E.**, hereby certify under the pains and penalties of perjury that on **Thursday, April 3, 2025**, I gave notification to abutters within **100 feet** of the proposed project(s) in compliance with the second paragraph of the Massachusetts General Laws, Chapter 131, Section 40 and the DEP Guide to Abutter Notification dated April 8, 1994, in connection with the following matter(s):

1. A Notice of Intent application, filed under the Massachusetts Wetlands Protection Act, for:

65 Bruce Street in Littleton, MA with the Littleton Conservation Commission.

The form of the notification and the list of the abutters to whom it was given, and their addresses are attached to this Affidavit of Service.

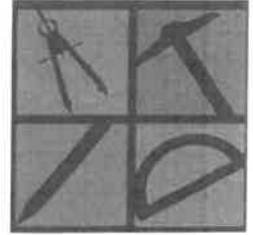


John Boardman P.E.

4-3-25

Date

Attach to
Affidavit of
Service



April 3, 2025

To: Abutter to 65 Bruce Street

Re: Propose Addition and Septic System Installation – 65 Bruce Street, Littleton

Dear Neighbor:

On April 22nd at 7:30pm the Littleton Conservation Commission will hold a public hearing to consider a request to allow the construction of an addition to the existing house and a new septic system within the 100' buffer zone to a wetland at 65 Bruce Street in Littleton, Ma.

This meeting will be held online on Zoom, please see the Littleton Conservation Commission web page for the actual meeting agenda time, the Zoom link, and information on how to attend the meeting online.

The project calls for the construction of an addition to the existing house located within the wetland buffer zone. The addition will be located approximately 32' from the edge of wetlands in an area that is currently a gravel parking area, please note this will require a waiver to the Littleton Wetland Rules and Regulations. A new septic system will be installed within the 100' buffer zone, but outside the 50' buffer zone.

For additional information or to view copies of the plans please reach out to the Littleton Conservation Commission or this office.

Very truly yours,

John E Boardman P.E.